

DEPARTMENT OF BUSINESS MANAGEMENT **TOWN OF SOUTHAMPTON****SENIOR SERVICES DIVISION**

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Senior Services - Facilities Fee Schedule

Fee Schedule	Effective 1/1/2018
Small Facility Fee Schedule	Applicable for use of the Westhampton Community Center, Noyac School House, and Bridgehampton Community Center:
Length of Event	
Up to 2 hours	
Up to 25 Persons	\$35
25-75 Persons	\$45
76 to capacity*	\$65
2-4 hours	
Up to 25 Persons	\$45
25-75 Persons	\$65
76 to capacity*	\$105
More than 4 hours	
Up to 25 Persons	\$75
25-75 Persons	\$100
76 to capacity*	\$125
Large Facility Fee Schedule	Applicable for use of the Hampton Bays Community Center, David W. Crohan Community Center and Bridgehampton Community House: of the Westhampton Community Center, Noyac School House, and Bridgehampton Community Center:
Length of Event	
Up to 2 hours	
Up to 25 Persons	\$45
25-75 Persons	\$65
76 to capacity*	\$105
2-4 hours	
Up to 25 Persons	\$65
25-75 Persons	\$105
76 to capacity*	\$195

More than 4 hours	
Up to 25 Persons	\$100
25-75 Persons	\$175
76 to capacity*	\$325
Large Facility Weekend Usage Surcharge	\$50 per hour, not to exceed \$150 for a single event
<p>A surcharge of \$50 per hour, not to exceed \$150 for a single event, shall be imposed for events taking place Saturday or Sunday. This fee covers the cost of Town staffing to open and close the facility, and to perform general oversight. Please note that this fee does NOT cover the cost of set-up/break-down of the facility, or post-event clean up. These items shall be the responsibility of the organization sponsoring the event, unless separate arrangements and compensation have been negotiated with and agreed upon by the Town.</p>	
<p><i>* Please note that meeting attendance at any facility cannot exceed the maximum capacity for the individual facility as posted by the Town's Fire Marshal.</i></p>	