TOWN OF SOUTHAMPTON

Department of Land Management Environment Division 116 HAMPTON ROAD SOUTHAMPTON, NY 11968

Phone: (631) 287-5710 **Fax:** (631) 287-5706



JANICE SCHERER
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

MARTIN SHEA
CHIEF ENVIRONMENTAL ANALYST

SCTM NO.: 900	
SUBDIVISION NAME AND LOT NO.:	
PROPERTY LOCATION:	HAMLET:

	TOWN OF SOUTHAMPTON COASTAL EROSION HAZARD AREA DUNE RESTORATION PERMIT APPLICATION PURSUANT TO CHAPTER 138 OF THE TOWN CODE Rev. February 20, 2020					
	EASE SUBMIT THE FOLLOWING ITEMS:					
	COMPLETED APPLICATION – One (1) application, with original signed and notarized owner's endorsement and open government disclosure forms, and one (1) photo copy.					
	■ ATTORNEY OPINION LETTER- If ownership is not held in single and separate private ownership, an original attorney opinion letter is required. No photocopies or prior letters for other Town Boards/Division applications are accepted.					
	APPLICATION FEE- Submission of <u>an application fee of \$1,000.00 (one thousand dollars)</u> in the form of cash, money order, credit card payment, or check made payable to the "Town of Southampton".					
	Four (4) original prints of the dune restoration plan- See attached "Submission Requirements" check list. No photocopies.					
	□ Certified recorded copy of deed, inclusive of Liber/Page and Suffolk County Clerk recording stamp.					
	Copies of other legal documents- See attached "Submission Requirements" check list.					
	PORTANT; PLEASE READ INSTRUCTIONS BEFORE COMPLETING APPLICATION PPLICATIONS WILL NOT BE DEEMED COMPLETE AND REVIEWED WITHOUT ALL ITEMS LISTED ABOVE.					
<u>I. (</u>	CONTACT INFORMATION					
Ag	ent/Applicant:					
Ма	iling Address:					
Tel	ephone Number: Fax Number:					
Em	aail Address:					
De	eded Property Owner:					
Ма	iling Address:					
Tel	ephone Number:					
Pro	Property Owner Email Address:					
Pro	Property Location: Hamlet:					

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Is There a Gate/Other Sec	urity Feature:	☐ Yes	□ No	
If The Answer Above Is Ye	es, Please Provi	ide Contact In	formation For A	ccess:
II. PROJECT INFORMATION	<u>ON</u>			
Please provide a detailed de sand deposition and revege	•		ct, inclusive of q	uantity of proposed
Deep the application involves	- Faderal State	or Local Cover	oment Funding?	If you dotail funding
Does the application involve source.	e Federal, State (or Local Govern	nment Funding?	ii yes, detaii tunding
□Yes	□No			
Funding Source:				

SUBMISSION REQUIREMENTS CHECK LIST

Seven (7) signed and sealed prints of the most recent survey with the following (photocopies or hand drawn sketches will not be accepted):
☐ Wetland boundary- Flagged or verified as accurate by the Environment Division within three (3) years of the date of the application, if applicable.
□ Location of all existing and proposed structures; inclusive of all buildings, at grade patios; sheds; docks/catwalks; location, height, and types of existing and proposed fences; stairways, generators; propane tanks; AC units; elevated electric panels and platforms; underground utilities; driveways; walkways; retaining walls; pool equipment and other hardscaping; tree removal, landscaping, and/or limits of land disturbance/clearing of natural vegetation with setbacks to the flagged wetland boundary.
□ Parcel size, as expressed in square footage and acres.
□ Location of any existing recorded covenanted wetland preservation areas, wetland buffers scenic, conservation, access or other easements, surface water quality control buffers, and/or deeded right-of-ways.
☐ Existing and proposed clearing in square feet and percent lot area, if lot is located in the Town Aquifer Protection Overlay District.
☐ Location and components of the existing and/or proposed sanitary systems.
☐ Profile, with invert elevations, of the proposed sanitary system and/or swimming pool demonstrating compliance with a minimum two (2) foot vertical separation above the seasonally high groundwater table as verified with recent test hole data.
☐ Location of the water supply well or public water line.
☐ Contour elevations, or topography, if required.
☐ Test hole data profile and location.
☐ Location of proposed drywells or subsurface drainage structures.
☐ FEMA flood zone information, as well as existing and proposed first floor elevations of all habitable structures, if applicable.
☐ Limits of all existing and/or proposed clearing/land disturbance, with calculations.
☐ Existing and proposed grading, with fill deposition calculations.
□ Discharge pipes or culverts
$\hfill \square$ Subdivision information, inclusive of map name, block and lot numbers.
□ Surveyor signature and stamp
□ Updated revision date

For Dune Restoration Page 4 of 8 ☐ Seven (7) scalable prints of a native re-vegetation plan prepared by a landscape design professional, if applicable, providing the following (maximum printed scalable size not to exceed 24-in. x 36-in): ☐ Deeded owners name, property address and Suffolk County Tax Map Number. ☐ Design professional's contact information and signature (and stamp, if prepared by a licensed design professional). ☐ Plan view depicting all existing and proposed structures, existing and proposed limits of clearing, location of any existing/proposed/required buffers/easements, approximate location proposed of plantings, approximate location of canopies and species of existing mature trees, existing natural vegetation to be preserved, existing/proposed pervious pedestrian pathways, and existing/proposed fences. ☐ Plant key which provides common and scientific names of all proposed plants (genus and species); stock type, size/container size; and approximate spacing. ☐ Plan date, with revisions dates as needed. ☐ North Arrow □ Other Legal Documents □ Certified recorded copies of any easements, deeded right-of-ways, covenants, or other restrictions and encumbrances.

☐ Any NYSDEC Order on Consent or Town Notices of Violations/Stop Work

Orders/Overclearing applications, if applicable.

Coastal Erosion Management Permit

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PERMISSION TO INSPECT PROPERTY

PLEASE NOTE: If ownership is held jointly or in partnership, each owner and/or partner must sign a separate permission to inspect.

STATE OF NEW YOR	· ·		
COUNTY OF SUFFOI	ss: LK)		
			, being duly sworn, deposes and says:
(Print Name)		, being daily sworm, deposes and says.
I am: (check one)	□ 1.	the sole owner	er in fee
	☐ 2.	a part owner	in fee
	☐ 3.		the corporation which is the owner in fee of the cribed in the foregoing application.
	☐ 4.	designated pa legal docume	arty authorized to act pursuant to a trust or other ent.
	☐ 5.	member/own	er(s) of Limited Liability Corporation (LLC).
of Probate; Power of A)	ry; Letter of Administration; Attorney-Opinion Letter; Letter failing Address
			Village State Zip Code
consent to inspection of for a Wetlands Permit. 7:00 am and 7:00 pm, I unlocked gate, Town E staff may take measure	The project Fown Envir Monday – I nvironment ements, ana E. I underst	t site and adjace ronment Divisi Friday. If the p t Division staff lyze site physi	uthampton Environment Division to enter my property and ent property areas in connection with the within application on staff may enter the property without prior notice between property is posted with "keep out" signs or fenced with as may still enter the property. Town Environment Division cal characteristics, take soil or vegetation samples, sketche to give this consent may result in denial of the permit(s
application is pending a the issuance of either a time that a Certificate of the signer, applicant or facility is posted with a	and in the end Administ of Wetlands an agent is any form of	vent of approva rative Wetland Compliance is present at the "posted" or "	agrees that this consent remains in effect as long as the all this consent shall extend to cover the period of time from a Permit or a Resolution of Conditional Approval until the sissued, and this consent is effective regardless of whether time of the inspection. In the event that the project site of keep out" notices, or fenced in with an unlocked gate, this ion staff to disregard such notices or unlocked gates at the
Swam hafara ma 41:-			
Sworn before me this			Signature
day of		, 20	46
			(If owner is a corporation, please indicate name of corporatio and the title of the corporate officer whose signature appears
Notary Public			above)

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Phone: (631) 287-5710

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JANICE SCHERER TOWN PLANNING AND DEVELOPMENT ADMINISTRATOR

TOWN SUPERVISOR

PLEASE NOTE: If ownership is held jointly or in partnership, each owner and/or partner must sign a separate owner's endorsement. If the owner or owners are making the application, this endorsement is not required.

	OWN]	ER'S EN	NDORSEMENT			
STATE OF NEW YORK						
COUNTY OF SUFFOLK						
		,being duly sworn, deposes and says:				
	I am: (check one)	1.	the sole owner in fee			
	I am: (check one) (if you checked #3, #4 or #Letter; Executor of the WAttorney-Opinion Letter; I reside at	☐ 2.	a part owner in fee			
		☐ 3.	an officer of the corporation which is the owner in fee of the premises described in the foregoing application.			
		<u> </u>	designated party authorized to act pursuant to a trust or other legal document.			
		□ 5.	member/owner(s) of Limited Liability Corporation (LLC).			
	Letter; Executor of the Wi	ill; Certified L	ide proof of legatee (i.e.: Corporate Resolution; Surrogate etter of Testamentary; Letter of Administration; pate; Power of Attorney, etc.)			
	I reside at	Ma	ailing Address			
		Hamlet/Pos	st Office/Village State Zip Code			
	I have authorized					
		application	to Southampton Town for approval as described			
			Signature			
			s a corporation, please indicate name of corporation le of the corporate officer whose signature appears above)			
Sworn before me this						
day of	, 20					
Notary Public						

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JANICE SCHERER
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

JAY SCHNEIDERMAN TOWN SUPERVISOR

Open Government Disclosure Form

(Zoning Board of Appeals, Planning Board, Conservation Board, all other Land Management Review)

STATE	OF NEW YORK)					
COUNT	ss: Y OF SUFFOLK)					
	Print Name	, being	g duly sworn, deposes	and says:		
Denalty a 23 and t	ng Board of Appeals, Planning Board, and swear to the truth herein. I am aware that this hat I shall be guilty of a misdemeanor should I k	bject of a pending application before the Southampton Conservation Board all other Land Managemes affidavit is required by General Municipal Law §809 knowingly or intentionally fail to make all disclosures 4 should I knowingly or intentionally fail to make all	ent Review. I make the and Southampton To sherein. I am also aw	wn Code Chapter		
1.	The application name is:					
2.	I reside at					
3.	2. I reside at 3. The officers of the applicant corporation/owner corporation are as follows:					
	Pres.	Sec				
	Vice Pres.	Treas.				
4.	Do any of the following individuals have an int	erest in the owner or applicant (as defined on page iii,	note "A")?			
			Yes	<u>No</u>		
	A. Any official of New York State					
	B. Any elected or appointed official or employ	ee of Southampton Town or Suffolk County				
	swer to Question 4 is YES, General Municipal Latterest of said individual(s) in the owner or applica	w §809 and Town Code <u>Chapter 23</u> require that you distinct.	sclose the name and the	e nature and event		
Name		Residence	Nature of Interest			
			_			
		-	_			

Coastal Erosion Management Permit For Dune Restoration Page 8 of 8

\$500 in tota	During the 24 months before the filing of al, in cash or in kind, to the campaign forty committee designated to accept donard	r public office of any Town office	er or emp	ployee, to a	any individu	ial campaign committee,	
1.	Owner						
2. A	Applicant						
3. A	Agent for owner or applicant						
4. A	Attorney						
5. (Other						
If the quest	tion to Question 5 is yes, Town Code Ch	apter 23 requires that the informa	tion be p	provided be	elow:		
Name/Add	ress	Amount/Date			Name of	Campaign Committee	
6. I	During the preceding 24 months before	the filing of this application, ha	ve any o	of the follow	wing indivi	duals employed any Tow	— — m officer or
employee o	or a relative thereof involving compensation or business interest held by a	ation in an amount of \$500 or m	ore? Sa	id compens			
			Yes	No			
1. (Owner						
2. A	Applicant						
	Agent for owner or applicant		П	$\overline{\Box}$			
	Attorney						
	Other						
	ver to Question 6 is yes, Town Code	Chapter 23 requires that the i Position (Owner, Agent, Atto	— nformat	-	ovided belo	ow: Corporation	
A. For the deemed	atements made herein are punishable as purposes of this disclosure, an official of t to have an interest in the owner and/or ap of any of them is:	he State of New York or an elected	or appoi	nted officia	l or employe	ee of the Town of Southam	
t c	a. the owner or applicant; or b. an officer, director, partner, or employe c. Legally or beneficially owns or control or d. Is a party to an agreement with the applicant, whether or not for services renepercent of the stock of a corporation with purposes of this disclosure.	s stock of a corporate applicant or or plicant or owner, express or impliedered, dependent or contingent upon	d, wherel	oy said offic orable appro	cial or emplo	oyee may receive any payn	nent or other less than five
Submitted	d by (please print):						