

**TOWN OF SOUTHAMPTON**

**Department of Land Management  
Planning Division**  
116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968  
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TOWN SUPERVISOR

**Planning Division Fee Schedule**

<b>Fee Schedule</b>	<b>Effective 1/1/2020</b>
<b>Site Plan Application</b>	
Site Plan Pre-Submission Application	<b>\$1,100</b>
Area to be improved is less than 500 sq. ft.* (Administrative or Planning Board Review)	<b>\$1,100**</b>
Area to be improved is greater than or equal to 500 sq. ft and less than 10,000 sq. ft.  (Administrative or Planning Board Review)	<b>\$2,100**</b>
Area to be improved is greater than or equal to 10,000 sq. ft.	<b>\$0.25 Per Sq. Ft. not to exceed \$15,000**</b>
Site Plan Amendment Application (Administrative or Planning Board Review)	<b>\$1,100**</b>
Administrative Site Plan Review pursuant to Town Code §330- 183.1(A)(1) which does not increase the floor area, lot coverage, or footprint of any structures, including accessory structures; and which does not increase the number of tenants of a previously approved, unexpired site plan	<b>\$0</b>
Re-Approval of Expired Site Plan pursuant to Town Code §330-84(H) if a certificate of occupancy has not been issued within 2 years of approval signature of plans (Administrative or Planning Board Review)	<b>\$1,100</b>
Agricultural Construction Permit Application on preserved farmland	<b>\$1,100**</b>
Deer Fence Application	<b>\$525**</b>

\* **NOTE:** Includes any and all areas required and or proposed to be altered,  
excluding the area of any existing or proposed buildings.

\*\* **FEES** will be doubled if work has commenced prior to submission of application.

<b>Special Exception Applications</b>	
All Special Exception Applications (except agricultural greenhouse(s) meeting the criteria noted below)	<b>\$1,100 (in addition to any site plan application fee)</b>
Agricultural Greenhouse(s), having an aggregate or individual area footprint less than 2,000 sq. ft. and utilizing a plastic covering on a hoop frame with no continuous footing or foundation	<b>\$525 (in addition to any site plan application fee)</b>
For applications subject to specific special conditions or safeguards outlined in Chapter 330-124 through 330-162.8	<b>Additional \$325</b>

<b>Subdivision Applications - Application Type or Stage</b>	
Transfer of Property	\$1,050 per lot
Pre-Application	\$800 per lot (excluding reserved parcels)*
Preliminary Application	\$875 per lot (excl. reserved parcels)*
Final Application	\$950 per lot (excl. reserved parcels)*
Waiver of Pre Application Report Extension Policy	\$300 (in addition to the extension fee)
Re-Approval of Expired Final Conditional Approval (with a hearing)	Full original final application fee
Re-Approval of Expired Final Conditional Approval (no hearing)	½ of the full original final application fee

\* **NOTE:** Reserved Parcels = open space, parks, recharge areas, drainage areas, agricultural reserves, and homeowner association amenities

<b>Wetland Permit Applications</b>	
Wetland Permit *	\$800**

\* **NOTE:** Flagging must be done by the Environment Division as a separate application and fee to the Environment Division.

\*\* **FEES** will be doubled if work has commenced prior to submission of application.

<b>Old Filed Map Application - Type of Application</b>	
Development Section Approval	\$2,600
Amendment of Development Section Approval	\$1,300
Transfer of Development Right & Permission to Build	\$1,050 per lot
Abandonment of roads in an approved Old Filed Map Development Section or in conjunction with a Transfer of Development Right Declaration	\$260 per road
<b>Additional Fees Type of Action</b>	
Re-Hearing (if re-hearing is at the request of applicant or due to error by applicant)	\$300
Site Disturbance Plan / Over Clearing	\$1,600
Extension of Time (including but not limited to: 90 day deadline for submission of signed site plans pursuant to §330-84(K), 90 day deadline for submission of signed site plans receiving administrative review approval, 1 year expiration of subdivision pre-application reports, special exception approval)	\$265
Inspection for compliance of a condition of approval or inspection of a bond improvement	\$125

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Pre-submission work session other than site plans and any work session beyond the 2nd post-submission work session for any type of application	<b>\$125</b>
Covenant / Easement Amendment or Interpretation	<b>\$1,100</b>
Abandonments unrelated to an Old Filed Map or Subdivision	<b>\$525</b>
Park Fees - Conservation Opportunity Subdivision	<b>\$2,500 per dwelling unit or lot</b>
Park Fees - Subdivision of two (2) lots or less	<b>\$2,500 per dwelling unit or lot</b>
Park Fees - Two (2) lot subdivision of parcel that existed as a single & separate lot prior to May 6, 1975 or a parcel that was on a subdivision map and was subject to a park fee at the time	<b>\$2,500 per the net one lot increase</b>