



Town of
SOUTHAMPTON

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FOR IMMEDIATE RELEASE
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Southampton Town Clerk's Office Awarded New York State Records Management Grant

Southampton Town Clerk Sundy A. Schermeyer is pleased to announce the Town has been awarded funding of \$12,258 through the New York State Department of Education's Local Government Records Management Improvement Fund (LGRMIF). These grants are important to our local government because they are used to improve local record management systems, which in turn, allow the Town to better serve the public. Grants were awarded across the state to support, promote and recognize sound archival and records management practices, as well as encourage creative and valuable uses of archival records.

The funds awarded will be used to reorganize the Town's most voluminous records series made up of 700 cubic feet of Land Management Planning Records spanning from 1960 to the present. Over 1,200 requests for records are made each year for internal departmental use and in response to Freedom of Information Requests, this reorganization will improve efficiency in response times and prepare the records for future digitization. All of the grants received to date have been used to improve the organization of the Town's Archives and increase internal and public access through ongoing digitization projects.

For additional information, please contact the Town Clerk's Office at (631) 287-5740