



ADOPT-A-ROAD CONTRACT

Southampton Highway Department
20 Jackson Avenue
Hampton Bays, New York 11946

Purpose

The Southampton Town Highway Department Adopt-A-Road Program exists to support the Department's litter abatement efforts.

Definitions

Adoption	An agreement by an individual or group to pick up litter and trash from a specified section of road right-of-way.
Adopt-A-Road Program	A public participation program of the Department designed to assist in the control and reduction of litter on Town maintained rights-of-way.
Adopted Section	The portion (generally length) of Town maintained road rights-of-way approved for adoption by an individual or group.
Authorized Representative	In the case of an adoption by a group, the group member acting on behalf of the group for the purpose of adopting a section of road.
Department	The Southampton Town Highway Department
Program	The Adopt-A-Road Program.
Program Director	Charles McArdle, Superintendent of Highways.
Program Participants	Individuals and/or groups that have adopted sections of roads. Civic and non-profit organizations, and commercial and private enterprises may be selected as groups for the purpose of adopting a section of road. This term also refers to each individual person comprising the group that adopts a section of road.

PARTICIPATION IN ADOPT-A-ROAD PROGRAM

The adoption of a section of road is a privilege in consideration for public service that may be granted by the Department to individuals and/or groups who would assist the Adopt-A-Road Program in achieving its purpose.

Only individuals and/or groups determined by the Department to be responsible and to exhibit in good faith the willingness and the capacity to perform the responsibilities of the Program will be allowed to adopt a road. The Department may refuse to grant a request to adopt a section of road if, in its opinion, granting the request would jeopardize the Program, be counter-productive to its purpose or create a hazard to the safety of the public. Highway safety is a principal concern in all decisions related to the Program.

Program participants must assume responsibility for their own safety. They are not afforded insurance coverage under any of the Town's insurance policies. They are not entitled to worker's compensation coverage. Program participants must acknowledge by signature that they are aware of the potentially hazardous nature of the work, and they agree to hold the Town, the Department and Town employees harmless for any injuries that they may cause or suffer or damages that they may cause or suffer as a result of participation in the Program.

Initial Agreements of Adoption will be for a period of one year and consist of approximately one mile of road.

Program participants are encouraged to recycle materials collected from the Adopted Section when it is feasible to do so.

RESPONSIBILITIES OF PROGRAM PARTICIPANTS AND DEPARTMENT

Individuals and groups participating in the Adopt-A-Road Program will be subject to each of the following requirements and responsibilities:

1. Appointing or selecting an Authorized Representative to act on behalf of the group.
2. Have all participants sign the enclosed safety guidelines and return with the application.
3. Obeying and abiding by the Department's guidelines, safety suggestions and requirements, and other terms and conditions set forth in the Agreement.
4. Picking up litter a minimum of once a month, and as often as necessary to maintain a clean right-of-way.
5. Ensuring that each individual Program participant of the group wears a Department approved safety vest or shirt during the pick-up.
6. Ensuring that each individual Program participant of the group wears clothing or apparatus that will not impair vision, hearing, or movement during the pick-up.



7. Ensuring that attire that might divert the attention of motorists is not worn by Program participants during pick-up activities.
8. Furnishing adequate supervision by one or more adults 21 years of age or older for groups which have Program participants 12-17 years of age.
9. Ensuring that no one under the age of 12 is allowed to participate in the pick-up activities.
10. Prohibiting Program participants from either possessing or consuming alcoholic beverages or other drugs during pick-up activities.
11. Ensuring that no signs, posters or other display material that might distract motorists are brought to the Adopted Section by group members during or between pick-ups.
12. Filing after pick-up reports as prescribed by the Department.
13. Ensuring that all provisions of the Agreement are fully performed.

The Department's participation in the Adopt-A-Road Program will include the following:

1. Working with the individuals and/or group to determine the specific section of Town road rights-of-way to be adopted.
2. Providing safety vests, trash bags and safety information.
3. Erecting two signs, one at each end of the Adopted Section, with the group's name or acronym displayed, unless, in the opinion of the Department, erecting the signs would jeopardize the Program, be counter-productive to its purpose, or create a hazard to the safety of the public.
4. Removing filled trash bags.
5. Removing litter from the Adopted Section under unusual circumstances; i.e., removal of large, heavy or hazardous items.
6. Monitoring to ensure the objectives of litter abatement are being met.
7. Monitoring to evaluate the overall operation of the Program and to gauge its effectiveness.

GENERAL LIMITING CONDITIONS

Administrative, legislative and financial constraints subject the Adopt-A-Road Program to certain limitations.

The Program may, at any time and for any reason, be modified in scope or altered in any other manner at the discretion of the Department.

The Department may consider any factors it deems appropriate in determining what roads will be and will not be eligible for adoption.

Name, titles or words placed on Adopt-A-Road signs must be approved by the Department.

MODIFICATION/RENEWAL/TERMINATION OF THE AGREEMENT

The Adopt-A-Road Agreement may be modified in scope or altered in any other manner at the discretion of the Department.

Program participants will have the option of renewing the Agreement, subject to the approval of the Department and the continuation by the Department of the Program. Information concerning Program participants is to be updated at the time of renewal.

The Department may terminate the Agreement and/or remove the Adopt-A-Road signs bearing the Program participant's name or acronym if it finds and determines that the Program participant is not meeting the terms and conditions of the Agreement, that one or more members of a participating group is not responsible, that the Program participant is acting contrary to the guidelines of the Program, that the Adoption is proving to be counter-productive to the Program's purpose, that thefts are resulting from the Adoption, or that Program participants have engaged in irresponsible conduct at the Adopted Section.



The Adopt-A-Road Program may at any time and for any reason be terminated by the Department.

ADOPT-A-ROAD PROGRAM AGREEMENT

The Southampton Town Highway Department ("Department") and

(Business/organization/person)

Recognize the need and the desirability of litter free and visually improved roads in the Town of Southampton ("Town").

The Adopt-A-Road Program ("Program") has been established for community and civic organizations as well as private businesses and industry to contribute toward the effort of maintaining cleaner and more beautiful roads.

As indicated by their signatures at the end of this Agreement, the Program participants of the named entity are aware of the potentially hazardous nature of the work which is to be performed and have agreed to follow the Department's Adopt-A-Road Regulations and safety suggestions, which are attached hereto and incorporated herein as Exhibit A. The Program participants acknowledge and agree that they are not afforded insurance coverage under any of the Town's insurance policies. Program participants are not Town employees entitled to worker's compensation coverage. Program participants act at their own risk, and they have agreed to hold the Town, the Department, and Town employees harmless for any injuries they may suffer or damages they may cause or suffer as a result of participation in the Program. Moreover, the named entity agrees to these terms.

Program participants have agreed that signs bearing the entity's name shall be installed solely at the discretion of the Department.

The Department recognized the above named entity as the adopting organization for

_____ (road)

_____ (from what point to what point)

The above named entity agrees to pick up litter at least once a month (or more, if necessary) along its section of road to promote a better environment in the community. This Agreement shall commence on _____, and will renew yearly at the request of the Participant OR will terminate upon participant's request via written notice OR Participant's lack of response to renewal requests.

Authorized Representative
of _____
(Entity)

Town of Southampton
Highway Department

By: _____

By: _____

Title: _____

Charles McArdle
Highway Superintendent

Street Address/Mailing Address:

phone: _____ (H) _____ (W)

Safety Guidelines for Adopt-A-Road Participants:

- * Always wear safety vest when removing litter near a roadway.
- * Walk and work facing incoming traffic and keep eyes on traffic, be prepared for unexpected behavior from motorists.
- * Be especially aware when working between cars and cleaning-up the gutter areas.
- * If you cannot reach it with a grabber from the curb, leave it.
- * Never go into the street to pick up trash!
- * Be aware of your surroundings and location at all times.
- * Know the location of the nearest emergency facility and how to quickly summon the police or medics if necessary.

Safety Gear Suggestions:

- Long pants and long sleeve shirt
- Boots or sturdy shoes
- High visibility safety vest- worn closed
- Litter tools & bag
- Gloves

Please sign and date acknowledging our recommended safety precaution while participating in the Adopt-a-Road Program.

Signature _____ Print _____

Date _____