

2023 ORGANIZATIONAL CHART
MUNICIPAL WORKS

Main Line: 702-1750
 Fax: 287-1530

CENTRAL GARAGE
 Main Line: 702-1750

ENGINEERING
 Main Line: 702-1750

FACILITIES MANAGEMENT
 Main Line: 702-1915

TRANSPORTATION
 Main Line: 702-1753

WASTE MANAGEMENT
 Main Line: 283-5210

TOWN OF SOUTHAMPTON

DIRECTOR OF MUNICIPAL WORKS TOWN ENGINEER
 Thomas Houghton Jr., P.E.

SENIOR ADMINISTRATIVE ASSISTANT
 Karen Suskevich
 Ext. 1915

SENIOR OFFICE ASSISTANT
 Joanne Wilner Ext. 4222

ADMINISTRATIVE AIDE (VACANT)
 Ext. 1751

FACILITIES MANAGEMENT

TRANSPORTATION

CENTRAL GARAGE

ENGINEERING

TOWN MAINTENANCE SUPERVISOR
 Peter Gaudiello
 Ext. 1903

TRAFFIC ENGINEER (Vacant)

NORTH SEA MAINTENANCE STATION 1
AUTO MECHANIC V
 John Matthews
AUTO MECHANIC III
 Mario Burriesci

ASSISTANT TOWN ENGINEER (VACANT)
 Ext. XXXX

CUSTODIAL

MAINTENANCE/CAPITAL

HAMPTON BAYS MAINTENANCE STATION 1
AUTO MECHANIC IV
 Barry Cain
 Christopher Langsdorf

AUTO MECHANIC III
 Henry Mason III
 David Stiehm

PUBLIC WORKS CAPITOL WORKS MANAGER
 Nicholas Jimenez
 Ext. 1753

CIVIL ENGINEER (Vacant)
 Ext. XXXX

CUSTODIAL WORKER III
 Oran Davis

MAINTENANCE MECHANIC IV
 Gregg Curtis

CUSTODIAL WORKER II
 Elaine Gembenski
 Maria Helliwicz
 Robert Kolsin
 Jennifer Simek
 George Walker

MAINTENANCE MECHANIC III
 Joseph Pettit
 Steve Tiska

CUSTODIAL WORKER I
 Craig Carol
 Evan Robinson

MAINTENANCE MECHANIC I
 Evan Cortese

WASTE MANAGEMENT

TRANSFER STATIONS/YARD WASTE FACILITIES

ENVIRONMENTAL FACILITIES MANGER
 Edward M. Thompson Jr.
 283-5210

LANDFILL POST CLOSURE AND SOLID WASTE OPERATIONS

CONSTRUCTION EQUIPMENT OPERATOR
 Paul Sopko

HEAVY EQUIPMENT OPERATOR
 Michael Bagley
 Robert Casabianca

SENIOR OFFICE ASSISTANT
 Richard Hodgson

LABORER (DAY - PART TIME)

SANITATION SITE CREW LEADER (2)

HEAVY EQUIPMENT OPERATOR (5)

SCALE OPERATOR (7)

LABORER (4)

SANITATION HELPER (4) (2 PT)

MUNICIPAL WORKS ADMINISTRATION - SUMMARY

Department: Municipal Works Administration

Budget Year: 2023
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1490
Manager: Thomas Houghton

NOTES:

Departmental Mission & Responsibilities:

To oversee the Buildings & Facilities, Animal Shelter, Central Garage, Engineering, Post Closure, and Waste Management operations as well as to develop a self sustaining model for Waste Management including processing operations and recycling markets to offset the costs of operation.

Workload:

Promote recycling educational efforts to increase knowledge base of residential and commercial solid waste and recycling. Respond to constituent inquiries, concerns regarding solid waste management, public buildings, and sustainability initiatives. To prepare, execute and implement grants to improve the sustainability of the Town's various programs.

Goals & Objectives:

1. Maintain and improve recycling and waste reduction rates.
2. Improve the cost effectiveness of the Town's recycling programs through marketing and streamlining processing methods.
3. Conduct educational programs on recycling and waste reduction.
4. Maintain the Electronics Waste Recycling Program.
5. Continue to minimize taxpayer burden by seeking funding and support through sources other than Town taxes.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Municipal Works Admin													
Municipal Works Administration - 1490													
Public Works Capital Projects Manager	ADMINISTRATIVE	119,340	3,581	0	122,921	1,620	8,411	14,314	915	25,260	148,181	0.9	100.0
Town Engineer (Environmental Facilities)	ADMINISTRATIVE	142,740	0	0	142,740	15,060	8,700	16,624	1,076	41,460	184,200	3.9	100.0
Associate Administrator	ADMINSUPPORT	77,022	3,780	0	80,802	33,954	6,205	9,409	602	50,169	130,971	14.8	100.0
Administrative Aide	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 1	54,810	0	0	54,810	32,664	4,210	6,383	424	43,681	98,491	0.3	100.0
Senior Office Assistant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 2	55,624	2,225	0	57,849	32,664	4,442	6,736	438	44,280	102,130	6.8	100.0
Total Municipal Works Administration - 1490		449,536	9,586	0	459,122	115,962	31,968	53,467	3,453	204,850	663,972		

NOTES:

Town of Southampton

2023 Adopted Budget

Municipal Works Administration - 1490

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	541,666	532,085	720,114	720,114	675,181	687,268	687,822	687,822	687,822	(32,292)	(4.48%)	695,558	702,829	702,829	702,829
	Total Real Property Taxes	541,666	532,085	720,114	720,114	675,181	687,268	687,822	687,822	687,822	(32,292)	(4.48%)	695,558	702,829	702,829	702,829
	Total Revenue	541,666	532,085	720,114	720,114	675,181	687,268	687,822	687,822	687,822	(32,292)	(4.48%)	695,558	702,829	702,829	702,829
Salaries:																
6100	Salaries	313,388	305,808	445,790	445,790	330,447	445,504	449,536	449,536	449,536	(3,746)	(0.84%)	458,279	462,412	462,412	462,412
6101	Overtime	0	322	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6110	Longevity	8,172	9,614	12,676	12,676	0	9,586	9,586	9,586	9,586	3,090	24.38%	9,674	9,674	9,674	9,674
6127	Cash in Lieu of Health Benefits	0	0	0	4,424	2,211	0	0	0	0	4,424	100.00%	0	0	0	0
	Total Salaries	321,560	315,744	458,466	462,890	332,658	455,090	459,122	459,122	459,122	3,768	0.81%	467,953	472,086	472,086	472,086
Employee Benefits - Current:																
6810	Employee Retirement - Active	46,645	45,366	53,152	53,152	45,675	52,997	53,467	53,467	53,467	(315)	(0.59%)	54,495	54,977	54,977	54,977
6830	FICA Tax Expenditure	22,220	22,875	31,437	31,437	24,699	31,845	31,968	31,968	31,968	(531)	(1.69%)	32,429	32,555	32,555	32,555
6835	MTA Tax	1,132	1,022	1,565	1,565	1,098	1,553	1,567	1,567	1,567	(2)	(0.13%)	1,597	1,611	1,611	1,611
6840	Worker's Compensation	11,383	10,483	1,828	1,828	1,579	1,782	1,798	1,798	1,798	30	1.62%	1,833	1,850	1,850	1,850
6860	Medical Insurance - Active Employees	110,136	104,806	138,168	133,744	76,047	107,862	107,862	107,862	107,862	25,882	19.35%	107,862	107,862	107,862	107,862
6865	Dental & Optical	5,520	6,012	7,860	7,860	4,519	8,100	8,100	8,100	8,100	(240)	(3.05%)	8,100	8,100	8,100	8,100
6875	Disability	70	28	88	88	21	88	88	88	88	0	0.00%	88	88	88	88
	Total Employee Benefits - Current	197,106	190,592	234,098	229,674	153,637	204,227	204,850	204,850	204,850	24,824	10.81%	206,405	207,043	207,043	207,043
	Total Employee Costs	518,666	506,336	692,564	692,564	486,295	659,318	663,972	663,972	663,972	28,592	4.13%	674,358	679,129	679,129	679,129
Contractual:																
6403	Gasoline	5,100	3,529	5,600	5,600	4,138	5,600	5,000	5,000	5,000	600	10.71%	5,000	5,000	5,000	5,000
6411	Printing and Stationery	500	0	1,000	700	0	1,000	500	500	500	200	28.57%	1,000	500	500	500
6412	Publications	500	0	500	500	0	500	500	500	500	0	0.00%	1,000	1,000	1,000	1,000
6416	Travel, Dues and Related	1,000	316	2,000	2,000	300	2,000	2,000	2,000	2,000	0	0.00%	1,600	1,600	1,600	1,600
6418	Uniforms	200	30	250	250	0	250	250	250	250	0	0.00%	0	0	0	0
6421	Legal Notices	2,000	0	2,000	2,000	0	2,000	1,000	1,000	1,000	1,000	50.00%	1,000	1,000	1,000	1,000
6425	Office Supplies	500	0	500	500	283	500	500	500	500	0	0.00%	500	500	500	500
6441	Diesel Fuel	500	366	500	800	605	900	900	900	900	(100)	(12.50%)	500	500	500	500
6444	Mileage Reimbursement	600	842	600	600	154	600	600	600	600	0	0.00%	1,000	1,000	1,000	1,000
6450	Schools & Training	2,000	0	2,000	2,000	0	2,000	2,000	2,000	2,000	0	0.00%	2,500	2,500	2,500	2,500
6477	Copier Leases	2,600	2,595	2,600	2,600	2,026	2,600	2,600	2,600	2,600	0	0.00%	2,100	2,100	2,100	2,100
6490	Consultants	7,500	0	10,000	10,000	0	10,000	8,000	8,000	8,000	2,000	20.00%	5,000	8,000	8,000	8,000
	Total Contractual	23,000	7,678	27,550	27,550	7,506	27,950	23,850	23,850	23,850	3,700	13.43%	21,200	23,700	23,700	23,700
	Total Expenditures	541,666	514,013	720,114	720,114	493,801	687,268	687,822	687,822	687,822	32,292	4.48%	695,558	702,829	702,829	702,829
	Net Surplus (Deficit)	0	18,072	0	0	181,380	0	0	0	0			0	0	0	0

SUSTAINABILITY - SUMMARY

Department: Town-Wide Sustainability

Budget Year: 2023
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 6310
Manager:

NOTES:

Departmental Mission & Responsibilities:

To provide avenues by which the Town may set sustainable priorities via suggestions or recommended actions to consider with mechanisms for measuring success. To promote, educate and explore opportunities through the Sustainability Plan amendment of the 400+ Plan for the residents of the Town to be more sustainable within our environment and provide home and business efficiency opportunities.

Workload:

To work along side the Sustainability Committee to provide educational content to be used in presentation and printed documents for the purposes of progressing the mission.

Goals & Objectives:

Education and Outreach in the areas of
Solid Waste, waste reduction and recycling
Clean Water - Stormwater Education, Advanced Alternative Sanitary Systems, Larger Cluster Systems.
Energy - Provide utility and manufacturer rebate opportunity information; provide updates on current topics relating to utility; Home Efficiency Program and Electric Vehicle Charging Station Education.
Transportation - South Fork Commuter Connection; Bike Share Program
Green Building - Commercial applications of technology

Legal Authority:

Town of Southampton

2023 Adopted Budget

Town-Wide Sustainability - 6310

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
	Real Property Taxes:															
1001	Property Taxes	25,000	25,000	5,000	35,000	24,688	26,500	26,500	26,500	26,500	(8,500)	(24.29%)	27,000	27,000	27,000	27,000
	Total Real Property Taxes	25,000	25,000	5,000	35,000	24,688	26,500	26,500	26,500	26,500	(8,500)	(24.29%)	27,000	27,000	27,000	27,000
	Total Revenue	25,000	25,000	5,000	35,000	24,688	26,500	26,500	26,500	26,500	(8,500)	(24.29%)	27,000	27,000	27,000	27,000
	Total Employee Costs										0	0.00%				
	Contractual:															
6401	Contracts	20,000	24,254	4,000	34,000	14,900	24,000	24,000	24,000	24,000	10,000	29.41%	24,000	24,000	24,000	24,000
6411	Printing and Stationery	5,000	0	1,000	1,000	513	2,500	2,500	2,500	2,500	(1,500)	(150.00%)	3,000	3,000	3,000	3,000
	Total Contractual	25,000	24,254	5,000	35,000	15,413	26,500	26,500	26,500	26,500	8,500	24.29%	27,000	27,000	27,000	27,000
	Total Expenditures	25,000	24,254	5,000	35,000	15,413	26,500	26,500	26,500	26,500	8,500	24.29%	27,000	27,000	27,000	27,000
	Net Surplus (Deficit)	0	746	0	0	9,275	0	0	0	0			0	0	0	0

BUILDING MAINTENANCE AND FACILITY MANAGEMENT - SUMMARY

Department: Building Maintenance and Facility Management

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1620

Manager: Peter Gaudiello

NOTES:

Departmental Mission & Responsibilities:

The mission of the Division of Building Maintenance is to maintain and enhance the operation, appearance, cleanliness, and functionality of Town-owned buildings and facilities.

Workload:

Building Maintenance oversees and maintains Town-owned buildings; evaluates and oversees both minor and major repairs to the physical plant and systems of Town buildings, both in response to existing problems or issues, as well as proactively (to anticipate and prevent issues or problems in the future); researches and develops proposals and cost estimates to address existing building or building system issues, or in response to requested or required improvements to facilities; evaluates building equipment and/or systems for repair or replacement needs, develops cost estimates for alternative scenarios and approaches; provides technical support and advice to the Town Board with respect to building maintenance, repair, renovation, or restoration efforts; acts as liaison between the Town and construction management firms, contractors, engineers and other professionals working on various capital projects; assists other departments and divisions with support from the Buildings Maintenance staff, to assist with on going projects, make requested repairs, or perform certain tasks utilizing in-house labor to save costs; provides support for other departments or agencies with advice or assistance in building maintenance; assists in the development of plans and recommendations to the Town Board in response to the facility and space related needs of employees, partner nonprofit organizations, and the public; provides high quality janitorial services; and works to make available ongoing training and development opportunities for all Buildings Maintenance personnel.

Goals & Objectives:

1. Work with the Engineering Division to replace lighting fixtures at Town facilities with a more energy efficient version (LED).
2. Work with the Work Place Violence Committee to provide suitable access to Town Facilities.

Legal Authority:

Established pursuant to Southampton Town Board resolution.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Buildings & Facilities													
Building Maintenance and Facility Management - 1620													
Town Maintenance Supervisor	ADMINISTRATIVE	104,040	5,202	0	109,242	33,954	8,252	13,040	3,573	58,819	168,061	17.2	100.0
Custodial Worker I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 3	44,547	0	340	44,887	32,664	3,560	5,398	1,824	43,446	88,334	1.7	100.0
Custodial Worker I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 6	46,489	4,649	354	51,492	15,060	4,071	6,173	1,919	27,222	78,714		100.0
Custodial Worker I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 1	43,316	0	0	43,316	32,664	3,436	5,211	1,773	43,084	86,399	0.7	100.0
Custodial Worker II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 3	52,398	2,096	0	54,494	15,060	4,317	6,546	2,148	28,072	82,566	8.1	100.0
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 3	52,398	0	0	52,398	15,060	4,131	6,264	1,799	27,254	79,652	3.6	100.0
Maintenance Mechanic I - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 6	54,539	0	0	54,539	32,664	4,327	6,561	2,228	45,779	100,318		100.0
Custodial Worker II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6	55,666	5,567	0	61,233	16,548	4,842	7,342	2,292	31,024	92,257	22.1	100.0
Custodial Worker II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6	55,666	5,567	0	61,233	16,548	4,842	7,342	2,292	31,024	92,257	22.4	100.0
Custodial Worker II	CSEA40HOUR-NEW / CSEA40HOUR-NEW - C / Step 6	55,666	5,567	0	61,233	16,548	4,842	7,342	2,292	31,024	92,257	20.3	100.0
Custodial Worker III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - E / Step 4	62,275	6,227	0	68,502	16,548	5,417	8,214	2,563	32,741	101,243	20.4	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6	72,495	5,800	6,899	85,194	1,620	6,686	10,139	2,526	20,971	106,165	16.4	100.0
Maintenance Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6	72,495	7,250	0	79,745	32,664	6,270	9,507	2,507	50,948	130,693	22.4	100.0
Custodial Worker II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	2,986	54,664	1,620	4,302	6,524	1,785	14,231	68,895	2.1	100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Buildings & Facilities													
Maintenance Mechanic IV	CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6	88,552	8,855	0	97,407	32,664	7,658	11,613	3,059	54,994	152,401	24.3	100.0
Custodial Aide	PART-TIME	8,000	0	0	8,000	0	635	0	342	976	8,976		100.0
Custodial Worker I	PART-TIME	12,000	0	0	12,000	0	952	0	504	1,456	13,456		100.0
Custodial Worker I	PART-TIME	12,000	0	0	12,000	0	952	0	504	1,456	13,456		100.0
Custodial Worker I	PART-TIME	8,000	0	0	8,000	0	635	0	342	976	8,976		100.0
Custodial Worker I	PART-TIME	12,000	0	0	12,000	0	952	0	504	1,456	13,456		100.0
Laborer	PART-TIME	8,443	0	0	8,443	0	670	0	360	1,030	9,473		100.0
Total Building Maintenance and Facility Management - 1620		972,664	56,778	10,579	1,040,022	311,886	81,747	117,213	37,137	547,983	1,588,005		

NOTES:

Town of Southampton

2023 Adopted Budget

Building Maintenance and Facility Management - 1620

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget	
Real Property Taxes:																	
1001	Property Taxes	2,185,901	2,156,021	2,304,685	2,306,537	2,162,730	2,315,931	2,296,864	2,296,864	2,296,864	(9,673)	(0.42%)	2,359,550	2,348,483	2,348,483	2,348,483	
	Total Real Property Taxes	2,185,901	2,156,021	2,304,685	2,306,537	2,162,730	2,315,931	2,296,864	2,296,864	2,296,864	(9,673)	(0.42%)	2,359,550	2,348,483	2,348,483	2,348,483	
Other Revenue:																	
2011	Rentals	0	0	0	0	250	0	0	0	0	0	0.00%	0	0	0	0	
2701	Miscellaneous Tax Receipts	0	0	0	0	196	0	0	0	0	0	0.00%	0	0	0	0	
2770	Miscellaneous	0	843	0	0	571	0	0	0	0	0	0.00%	0	0	0	0	
	Total Other Revenue	0	843	0	0	1,016	0	0	0	0	0	0.00%	0	0	0	0	
	Total Revenue	2,185,901	2,156,864	2,304,685	2,306,537	2,163,746	2,315,931	2,296,864	2,296,864	2,296,864	(9,673)	(0.42%)	2,359,550	2,348,483	2,348,483	2,348,483	
Salaries:																	
6100	Salaries	821,269	759,652	888,784	887,722	679,592	912,221	912,221	912,221	912,221	(24,500)	(2.76%)	941,084	941,084	941,084	941,084	
6101	Overtime	5,000	0	4,000	7,000	0	4,000	4,000	4,000	4,000	3,000	42.86%	5,000	5,000	5,000	5,000	
6103	Accumulated Sick/Personal Days	0	738	752	1,177	1,173	694	694	694	694	483	41.04%	694	694	694	694	
6105	Part Time Salaries	65,791	16,226	67,106	67,106	10,226	68,448	60,443	60,443	60,443	6,663	9.93%	68,448	60,443	60,443	60,443	
6110	Longevity	50,222	50,706	58,384	58,384	0	56,778	56,778	56,778	56,778	1,605	2.75%	58,276	58,276	58,276	58,276	
6127	Cash in Lieu of Health Benefits	14,649	13,061	12,124	12,124	4,752	9,885	9,885	9,885	9,885	2,239	18.47%	9,885	9,885	9,885	9,885	
	Total Salaries	956,930	840,382	1,031,150	1,033,513	695,742	1,052,027	1,044,022	1,044,022	1,044,022	(10,509)	(1.02%)	1,083,387	1,075,382	1,075,382	1,075,382	
Employee Benefits - Current:																	
6810	Employee Retirement - Active	128,147	124,632	114,498	114,498	98,392	117,213	117,213	117,213	117,213	(2,715)	(2.37%)	120,850	120,850	120,850	120,850	
6830	FICA Tax Expenditure	76,357	62,925	82,263	82,181	51,697	83,532	82,897	82,897	82,897	(716)	(0.87%)	85,764	85,129	85,129	85,129	
6835	MTA Tax	3,445	2,797	3,711	3,707	2,304	3,779	3,751	3,751	3,751	(44)	(1.19%)	3,885	3,857	3,857	3,857	
6840	Worker's Compensation	31,172	28,708	34,183	34,183	29,528	33,414	33,118	33,118	33,118	1,066	3.12%	34,401	34,104	34,104	34,104	
6860	Medical Insurance - Active Employees	211,920	188,518	253,668	253,243	189,927	287,586	287,586	287,586	287,586	(34,343)	(13.56%)	287,586	287,586	287,586	287,586	
6865	Dental & Optical	19,320	17,654	23,580	23,580	16,413	24,300	24,300	24,300	24,300	(720)	(3.05%)	24,300	24,300	24,300	24,300	
6875	Disability	348	27	370	370	15	370	370	370	370	0	0.00%	370	370	370	370	
	Total Employee Benefits - Current	470,708	425,261	512,273	511,762	388,276	550,195	549,235	549,235	549,235	(37,473)	(7.32%)	557,156	556,197	556,197	556,197	
	Total Employee Costs	1,427,639	1,265,643	1,543,423	1,545,275	1,084,018	1,602,222	1,593,257	1,593,257	1,593,257	(47,982)	(3.11%)	1,640,543	1,631,578	1,631,578	1,631,578	
Contractual:																	
6401	Contracts	147,259	96,405	149,409	141,159	91,765	155,357	155,357	155,357	155,357	(14,198)	(10.06%)	153,905	153,905	153,905	153,905	
6404	Electric	391,251	316,025	386,501	382,501	278,363	386,501	382,000	382,000	382,000	501	0.13%	396,251	396,250	396,250	396,250	
6405	Fuel Oil	37,702	33,568	40,702	40,702	32,373	42,701	40,200	40,200	40,200	502	1.23%	39,701	39,700	39,700	39,700	
6406	Repair Equipment	18,000	19,218	19,000	41,250	22,803	17,000	17,000	17,000	17,000	24,250	58.79%	17,000	17,000	17,000	17,000	
6407	Repair Building	84,250	13,146	84,250	74,250	14,582	29,250	29,250	29,250	29,250	45,000	60.61%	29,250	29,250	29,250	29,250	
6418	Uniforms	1,500	0	1,500	1,500	1,067	1,500	1,500	1,500	1,500	0	0.00%	1,500	1,500	1,500	1,500	
6423	Small Equipment (Non-Capital)	10,000	0	10,000	10,000	4,273	10,000	10,000	10,000	10,000	0	0.00%	10,000	10,000	10,000	10,000	
6424	Taxes - Town Property	30,000	26,235	30,000	30,000	15,421	30,000	30,000	30,000	30,000	0	0.00%	30,000	30,000	30,000	30,000	
6426	Supplies - Other	36,000	30,532	37,000	37,000	28,867	38,500	36,000	36,000	36,000	1,000	2.70%	38,500	37,000	37,000	37,000	
6466	Telephone - Wireless	300	0	300	300	0	300	300	300	300	0	0.00%	300	300	300	300	
6474	Other - Landfill Charges	2,000	1,409	2,600	2,600	1,113	2,600	2,000	2,000	2,000	600	23.08%	2,600	2,000	2,000	2,000	
	Total Contractual	758,262	536,538	761,262	761,262	490,627	713,709	703,607	703,607	703,607	57,655	7.57%	719,007	716,905	716,905	716,905	
	Total Expenditures	2,185,901	1,802,181	2,304,685	2,306,537	1,574,645	2,315,931	2,296,864	2,296,864	2,296,864	9,673	0.42%	2,359,550	2,348,483	2,348,483	2,348,483	

Town of Southampton
2023 Adopted Budget
Building Maintenance and Facility Management - 1620

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
	Net Surplus (Deficit)	0	354,683	0	0	589,101	0	0	0	0			0	0	0	0

ANIMAL SHELTER - SUMMARY

Department: Animal Shelter

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 3510

Manager:

NOTES:

Departmental Mission & Responsibilities:

The 2010 Budget reflected the privatization of shelter operations and the transfer of staffing insofar as such was funded by the Town.

The mission is to maintain an animal shelter and adoption facility that addresses the needs of the animals, provides programs for enrichment and behavior modification through privatization and in coordination with the Town's Animal Shelter Supervisor.

Workload:

The privatized facility is tasked with providing animal sheltering and adoption services to Town residents.

Goals & Objectives:

The 2010 Budget directed that the Town of Southampton discontinue municipal shelter operations, and instead, function as a landlord, offering the site to an operator/tenant through privatization. Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter. Under such agreement, the Animal Shelter Supervisor is charged with coordination of the Town's obligations and serves as the point of contact for the contract agency. The contract was renewed by Resolution 2015-789 for an additional five years, expiring in 2020.

Legal Authority:

Pursuant to Town Board Resolution 2009-1313, the Southampton Animal Shelter Foundation was awarded the contract to privatize the animal shelter.

Town of Southampton

2023 Adopted Budget

Animal Shelter - 3510

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
	Real Property Taxes:															
1001	Property Taxes	432,600	432,600	438,600	438,600	411,232	489,600	489,600	489,600	489,600	51,000	11.63%	499,392	499,392	499,392	499,392
	Total Real Property Taxes	432,600	432,600	438,600	438,600	411,232	489,600	489,600	489,600	489,600	51,000	11.63%	499,392	499,392	499,392	499,392
	Total Revenue	432,600	432,600	438,600	438,600	411,232	489,600	489,600	489,600	489,600	51,000	11.63%	499,392	499,392	499,392	499,392
	Total Employee Costs										0	0.00%				
	Contractual:															
6401	Contracts	325,600	321,535	331,600	426,160	421,037	489,600	489,600	489,600	489,600	(63,440)	(14.89%)	499,392	499,392	499,392	499,392
6404	Electric	55,000	57,966	55,000	55,000	52,627	0	0	0	0	55,000	100.00%	0	0	0	0
6405	Fuel Oil	30,000	20,199	30,000	30,000	30,000	0	0	0	0	30,000	100.00%	0	0	0	0
6407	Repair Building	15,000	13,153	15,000	2,440	2,439	0	0	0	0	2,440	100.00%	0	0	0	0
6420	Other	7,000	0	7,000	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Contractual	432,600	412,852	438,600	513,600	506,103	489,600	489,600	489,600	489,600	24,000	4.67%	499,392	499,392	499,392	499,392
	Total Expenditures	432,600	412,852	438,600	513,600	506,103	489,600	489,600	489,600	489,600	24,000	4.67%	499,392	499,392	499,392	499,392
	Net Surplus (Deficit)	0	19,748	0	(75,000)	(94,871)	0	0	0	0			0	0	0	0
	Appropriated Fund Balance:															
9090	Appropriated Fund Balance	0	0	0	75,000	0	0	0	0	0			0	0	0	0
	Net Surplus (Deficit)	0	19,748	0	0	(94,871)	0	0	0	0			0	0	0	0

CENTRAL GARAGE - SUMMARY

Department: Central Garage

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1640

Manager:

NOTES:

Departmental Mission & Responsibilities:

The Central Garage and North Sea Garage are full service vehicle repair garages created with specific task of repair, service and maintenance of Town-owned passenger vehicles land light duty trucks, law enforcement vehicles, diesel vehicles and heavy equipment. The responsibilities of the Garages includes the repair, service, maintenance and preventive maintenance of vehicles owned/operated by the Southampton Town Governmental agencies, excluding the Highway Department.

Workload:

The specific workload includes the following major areas:

Repairs and installations of equipment:

Removal and replacement of rear axle assemblies and four wheel drive transfer cases

Minor body and fender work

Air conditioning repairs

Tire service and repair

New York State Inspections

Routine tune ups and oil changes, etc.

Electrical & computer system repairs

Police vehicle conversion to include installation of lights, sirens and decals

Minor engine repairs

Removal/replacement of automatic transmissions & various other equipment

Towing and Impounds:

Central Garage operates two (2) tow vehicles to assist the police department in removing abandoned vehicles, criminal investigations involving motor vehicles and towing of police/governmental vehicles experiencing mechanical difficulty.

Goals & Objectives:

To continue the mechanical repairs on the many Town-owned vehicles.

Legal Authority:

Established pursuant to Town Law.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Town Engineer													
Central Garage - 1640													
Automotive Mechanic III	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 4	69,123	0	0	69,123	15,060	5,653	8,572	5,038	34,323	103,446	3.4	100.0
Automotive Mechanic V	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - L / Step 7	92,874	0	6,899	99,773	1,620	8,123	12,317	6,787	28,847	128,620	4.2	100.0
Automotive Mechanic III	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 6	72,495	7,250	0	79,745	32,664	6,483	9,831	5,308	54,286	134,031	21.5	100.0
Automotive Mechanic III	CSEA40HOUR-OLD / CSEA40HOUR-OLD - 09 / Step 6	77,653	7,765	0	85,418	32,664	6,944	10,530	5,684	55,823	141,241	26.4	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6	88,552	9,168	2,048	99,768	36,120	8,202	12,645	6,498	63,466	163,234	33.2	100.0
Automotive Mechanic IV	CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6	88,552	8,855	1,241	98,648	36,120	8,014	12,152	6,484	62,770	161,418	34.1	100.0
Total Central Garage - 1640		489,250	33,038	10,188	532,476	154,248	43,419	66,047	35,800	299,514	831,990		

NOTES:

Town of Southampton

2023 Adopted Budget

Central Garage - 1640

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	1,067,482	1,067,482	1,096,857	1,096,857	1,028,416	1,138,631	1,094,787	1,094,787	1,094,787	(2,070)	(0.19%)	1,125,072	1,094,028	1,094,028	1,094,028
	Total Real Property Taxes	1,067,482	1,067,482	1,096,857	1,096,857	1,028,416	1,138,631	1,094,787	1,094,787	1,094,787	(2,070)	(0.19%)	1,125,072	1,094,028	1,094,028	1,094,028
Other Revenue:																
2701	Miscellaneous Tax Receipts	0	110	0	0	166	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	0	110	0	0	166	0	0	0	0	0	0.00%	0	0	0	0
	Total Revenue	1,067,482	1,067,592	1,096,857	1,096,857	1,028,582	1,138,631	1,094,787	1,094,787	1,094,787	(2,070)	(0.19%)	1,125,072	1,094,028	1,094,028	1,094,028
Salaries:																
6100	Salaries	457,407	432,766	468,620	468,620	394,426	492,382	492,382	492,382	492,382	(23,761)	(5.07%)	506,240	506,240	506,240	506,240
6101	Overtime	4,000	1,840	5,000	5,000	135	5,000	4,000	4,000	4,000	1,000	20.00%	7,000	5,000	5,000	5,000
6103	Accumulated Sick/Personal Days	4,177	0	3,618	3,618	0	3,289	3,289	3,289	3,289	329	9.09%	3,289	3,289	3,289	3,289
6110	Longevity	29,626	29,312	31,596	31,596	0	33,038	33,038	33,038	33,038	(1,443)	(4.57%)	33,857	33,857	33,857	33,857
6127	Cash in Lieu of Health Benefits	6,023	5,885	6,062	6,062	3,316	6,899	6,899	6,899	6,899	(837)	(13.81%)	6,899	6,899	6,899	6,899
	Total Salaries	501,233	469,803	514,896	514,896	397,877	540,608	539,608	539,608	539,608	(24,712)	(4.80%)	557,284	555,284	555,284	555,284
Employee Benefits - Current:																
6810	Employee Retirement - Active	74,754	72,703	62,654	62,654	53,840	66,047	66,047	66,047	66,047	(3,393)	(5.42%)	67,860	67,860	67,860	67,860
6830	FICA Tax Expenditure	41,168	35,424	41,857	41,857	29,932	43,769	43,769	43,769	43,769	(1,913)	(4.57%)	44,612	44,612	44,612	44,612
6835	MTA Tax	1,829	1,576	1,860	1,860	1,330	1,951	1,951	1,951	1,951	(91)	(4.90%)	2,004	2,004	2,004	2,004
6840	Worker's Compensation	36,342	33,470	32,677	32,677	28,227	33,758	33,758	33,758	33,758	(1,081)	(3.31%)	34,714	34,714	34,714	34,714
6860	Medical Insurance - Active Employees	168,672	120,409	169,776	169,776	115,961	175,572	144,528	144,528	144,528	25,248	14.87%	175,572	144,528	144,528	144,528
6865	Dental & Optical	8,280	8,596	9,432	9,432	7,873	9,720	9,720	9,720	9,720	(288)	(3.05%)	9,720	9,720	9,720	9,720
6875	Disability	104	1	106	106	0	106	106	106	106	0	0.00%	106	106	106	106
	Total Employee Benefits - Current	331,150	272,179	318,361	318,361	237,165	330,923	299,879	299,879	299,879	18,482	5.81%	334,587	303,543	303,543	303,543
	Total Employee Costs	832,382	741,983	833,257	833,257	635,042	871,531	839,487	839,487	839,487	(6,230)	(0.75%)	891,872	858,828	858,828	858,828
Equipment:																
6200	Equipment	0	0	14,000	21,500	21,154	0	0	0	0	21,500	100.00%	0	0	0	0
	Total Equipment	0	0	14,000	21,500	21,154	0	0	0	0	21,500	100.00%	0	0	0	0
Contractual:																
6401	Contracts	7,500	4,285	13,200	13,200	2,928	13,200	12,900	12,900	12,900	300	2.27%	9,700	11,200	11,200	11,200
6403	Gasoline	0	0	100	100	0	100	100	100	100	0	0.00%	100	100	100	100
6404	Electric	7,200	6,182	7,200	7,200	6,026	7,200	7,200	7,200	7,200	0	0.00%	5,500	5,500	5,500	5,500
6405	Fuel Oil	5,500	3,544	5,500	5,500	3,808	5,500	5,500	5,500	5,500	0	0.00%	6,500	6,500	6,500	6,500
6406	Repair Equipment	4,000	362	3,000	3,000	1,356	3,000	3,000	3,000	3,000	0	0.00%	5,000	5,000	5,000	5,000
6407	Repair Building	4,500	2,732	4,500	4,500	0	4,500	4,500	4,500	4,500	0	0.00%	3,000	3,000	3,000	3,000
6408	Repair Vehicle	105,000	81,401	108,000	96,500	78,188	108,000	105,000	105,000	105,000	(8,500)	(8.81%)	120,000	120,000	120,000	120,000
6420	Other	1,000	893	1,000	1,000	887	1,000	1,000	1,000	1,000	0	0.00%	1,900	1,900	1,900	1,900
6423	Small Equipment (Non-Capital)	1,800	1,770	2,500	2,500	61	4,000	3,500	3,500	3,500	(1,000)	(40.00%)	5,000	5,000	5,000	5,000
6425	Office Supplies	100	51	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6426	Supplies - Other	4,500	751	5,000	5,000	266	5,000	5,000	5,000	5,000	0	0.00%	5,000	5,000	5,000	5,000
6485	Uniform Cleaning	2,000	1,680	2,600	2,600	1,302	2,600	2,600	2,600	2,600	0	0.00%	6,000	6,000	6,000	6,000
6491	Tires	66,000	64,523	71,000	71,000	61,510	80,000	75,000	75,000	75,000	(4,000)	(5.63%)	50,500	50,500	50,500	50,500

Town of Southampton
2023 Adopted Budget
Central Garage - 1640

Account Code	Description	2021		2022	2022	2022	2023		2023		2023	2023	2024	2024	2024	2024
		Adopted Budget	2021 Actual	Adopted Budget	Amended Budget	Dec YTD Actual	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Amended / 2022 Difference	Amended / 2022 % of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget
6492	Lube Oil	26,000	19,329	26,000	30,000	24,302	33,000	30,000	30,000	30,000	0	0.00%	15,000	15,500	15,500	15,500
	Total Contractual	235,100	187,505	249,600	242,100	180,635	267,100	255,300	255,300	255,300	(13,200)	(5.45%)	233,200	235,200	235,200	235,200
	Total Expenditures	1,067,482	929,488	1,096,857	1,096,857	836,831	1,138,631	1,094,787	1,094,787	1,094,787	2,070	0.19%	1,125,072	1,094,028	1,094,028	1,094,028
	Net Surplus (Deficit)	0	138,104	0	0	191,751	0	0	0	0			0	0	0	0

INTERMODAL TRANSPORTION & TRAFFIC SAFETY DIVISION - SUMMARY

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 3310

Manager: Thomas Houghton

NOTES:

Departmental Mission & Responsibilities:

Intermodal Transportation Mission & Responsibilities:

The mission of the Intermodal Transportation portion of this division is to advocate for and facilitate the improvement of public transportation and Human Service transportation opportunities; and to advocate for and facilitate improvements to the roadway system to optimize the safe and efficient flow of people and goods through both motorized and non-motorized forms of transportation. The roadway system includes related infrastructure such as sidewalks, bike lanes, etc.

To accomplish this mission, this office is responsible for working with the Town Board, elected and appointed officials at all levels of government, outside agencies, Town departments, the Town Transportation Commission, the Town Planning Board and members of the public to determine areas of concern or opportunity. Then, working with the appropriate parties, develop solutions which will address Town goals, concerns and opportunities.

Traffic Safety Mission & Responsibilities:

The mission of the Traffic Safety portion of this division is to ensure existing Town traffic safety devices operate properly and are maintained in a state of good repair, and to address public/traffic safety concerns, identified by this office or others, through evaluation of identified issues and development of appropriate responses to these concerns.

This office is responsible for achieving this mission through implementation of initiatives and administrative procedures within this office and by working closely with various Town Departments (primarily Highway and Police), the Town Transportation Commission, the Town Board, members of the public, outside consultants and outside agencies, including New York State Department of Transportation (NYS DOT) and Suffolk County Department of Public Works (SCDPW).

Fleet Management Mission & Responsibilities:

The Mission of Fleet Management is to review the existing fleet infrastructure, vehicles, fueling stations, maintenance protocols and develop a plan to right size the Town's Fleet by Rotation, Reduction and modernization with upgraded fueling stations, and alternative energy vehicles to reduce energy consumption and emissions. To ensure regulatory compliance, maintenance and fueling needs of a new more fuel efficient and alternative fueling infrastructure.

Workload:

Intermodal Transportation Workload:

1. Represent the Town on various transportation oriented community and advocacy groups, task forces and forums including, but not limited to: Town Transportation Commission, Private Roads Committee, Biking Committee, Sustainability Committee, East End Transportation Council; or as part of various planning studies facilitated by the Department of Land Management.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2023
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Thomas Houghton

NOTES:

2. Assist the Town Board, Transportation Commission, Department of Land Management and other Town Departments with development and implementation of various transportation studies, plans and projects, including recommendations to engage the services of consultants, as needed.
3. Coordinate with other jurisdictions, including, but not limited to the New York State Department of Transportation (NYS DOT), Suffolk County Department of Public Works (SCDPW), Suffolk County Transit, the Long Island Rail Road, other Towns and Villages.
4. Work with agencies, departments, community groups and the private sector to facilitate greater public/private cooperation to improve transit operations within the Town's Intermodal Transportation network.
5. In cooperation with the Town Department of Land Management, review all matters pertaining to transportation arising within or referred to the divisions of the Department of Land Management.
6. At the direction of the Town Board, serve as the project management lead on regional/inter-municipal transportation/land use studies and projects.
7. Progress Fleet Management objectives to facilitate more efficient policies and procedures regarding fueling, maintenance and procurement and rotation.

Traffic Safety Workload:

1. The Traffic Safety portion of the Intermodal Transportation Division is responsible for management of contractual obligations and service related to the proper operation of over fifty (50) electronic traffic control devices throughout the Town, utilizing an outside contractor.
2. The Traffic Safety office coordinates various permit and legal matters involving the installation or upgrade of signals and coordinates technical issues (such as signal timing) for both Town maintained devices, as well as those operated by Suffolk County or the New York State Department of Transportation (NYS DOT).
3. Development of programs or projects in support of public/traffic safety is an ongoing effort. This can range from addressing site specific concerns to broader strategies.
4. This office coordinates with the Police Department for the evaluation of traffic safety related issues and facilitates Police involvement in proactive traffic calming programs.
5. This office is responsible for facilitating or directly implementing traffic safety related plans/recommendations. These can range from changes in Town Vehicle and Traffic regulations, which require Town Board approval, to enforcement coordination involving the Police Department. Also, this Division facilitates roadway infrastructure or signage related improvements, which require Highway Department implementation.

Department Summary

Department: Intermodal Transportation & Traffic Safety Division

Budget Year: 2023
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 3310
Manager: Thomas Houghton

NOTES:

6. This office is responsible for drafting Town Code amendments to Chapter 312 (Vehicle & Traffic Law) for review by the Town Attorney and potential approval by the Town Board, as well as, presenting of information relevant to the proposed change at the Public Hearing for the amendment.

Goals & Objectives:

Intermodal Transportation and Traffic Safety Goals & Objectives:

1. To provide services to the Town to implement past studies recommendations as development continues.
2. Continue to implement bike land and route recommendations with the Town Highway Department, New York State Department of Transportation(NYS DOT), and Suffolk County Department of Public Works (SCDPW).
3. Advocate for installation of additional bus shelters within the Town and advocate for additional bus routes and trips, working with the Transportation Commission, Suffolk County Transit and the NYSDOT.
4. Continue efforts, to develop proactive traffic calming, broad consensus on possible "low impact" solutions to traffic congestion/traffic flow issues in key corridors.
5. Continue to work with stake holders to advocate and plan for public safety/traffic safety improvements through infrastructure improvements designed to calm traffic; and safety awareness and education programs.

Legal Authority:

Established by a 2004 Town Board resolution and through the 2005 Operating Budget.

Town of Southampton

2023 Adopted Budget

Intermodal Transportation & Traffic Safety Division - 3310

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget	
Real Property Taxes:																	
1001	Property Taxes	164,453	88,715	188,460	216,460	204,701	199,808	191,558	191,558	191,558	(24,902)	(11.50%)	186,500	186,500	186,500	186,500	
	Total Real Property Taxes	164,453	88,715	188,460	216,460	204,701	199,808	191,558	191,558	191,558	(24,902)	(11.50%)	186,500	186,500	186,500	186,500	
Other Revenue:																	
2701	Miscellaneous Tax Receipts	0	35,103	0	0	3,150	0	0	0	0	0	0.00%	0	0	0	0	
2770	Miscellaneous	0	120	0	0	120	0	0	0	0	0	0.00%	0	0	0	0	
3589	State Aid - Other Transp	425,000	92,000	288,490	288,490	142,955	288,490	288,490	288,490	288,490	0	0.00%	50,000	50,000	50,000	50,000	
	Total Other Revenue	425,000	127,223	288,490	288,490	146,225	288,490	288,490	288,490	288,490	0	0.00%	50,000	50,000	50,000	50,000	
	Total Revenue	589,453	215,938	476,950	504,950	350,926	488,298	480,048	480,048	480,048	(24,902)	(4.93%)	236,500	236,500	236,500	236,500	
Salaries:																	
6100	Salaries	100,880	25,931	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6103	Accumulated Sick/Personal Days	3,881	3,848	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6110	Longevity	4,036	4,035	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	Total Salaries	108,797	33,815	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
Employee Benefits - Current:																	
6810	Employee Retirement - Active	15,307	14,888	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6830	FICA Tax Expenditure	8,206	2,288	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6835	MTA Tax	371	96	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6840	Worker's Compensation	464	427	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6860	Medical Insurance - Active Employees	27,960	9,277	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6865	Dental & Optical	1,380	515	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
6875	Disability	17	1	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	Total Employee Benefits - Current	53,706	27,492	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
	Total Employee Costs	162,503	61,307	0	0	0	0	0	0	0	0	0.00%	0	0	0	0	
Contractual:																	
6400	Contracts - Other	11,000	11,034	11,000	11,000	3,375	11,000	11,000	11,000	11,000	0	0.00%	13,500	13,500	13,500	13,500	
6401	Contracts	326,000	147,194	326,000	387,500	274,387	336,548	336,548	336,548	336,548	50,952	13.15%	99,500	99,500	99,500	99,500	
6403	Gasoline	1,200	1,345	1,200	1,800	1,507	2,000	2,000	2,000	2,000	(200)	(11.11%)	2,000	2,000	2,000	2,000	
6404	Electric	50,000	28,490	50,000	50,000	27,805	50,000	45,000	45,000	45,000	5,000	10.00%	50,000	50,000	50,000	50,000	
6406	Repair Equipment	25,000	22,394	25,000	24,900	7,079	25,000	25,000	25,000	25,000	(100)	(0.40%)	15,000	15,000	15,000	15,000	
6407	Repair Building	7,500	1,057	7,500	7,500	0	7,500	4,500	4,500	4,500	3,000	40.00%	1,500	1,500	1,500	1,500	
6416	Travel, Dues and Related	500	0	500	500	0	500	500	500	500	0	0.00%	1,000	1,000	1,000	1,000	
6436	Hardware	750	434	750	750	0	750	500	500	500	250	33.33%	1,000	1,000	1,000	1,000	
6490	Consultants	5,000	12,356	55,000	21,000	12,431	55,000	55,000	55,000	55,000	(34,000)	(161.90%)	53,000	53,000	53,000	53,000	
	Total Contractual	426,950	224,303	476,950	504,950	326,584	488,298	480,048	480,048	480,048	24,902	4.93%	236,500	236,500	236,501	236,501	
	Total Expenditures	589,453	285,610	476,950	504,950	326,584	488,298	480,048	480,048	480,048	24,902	4.93%	236,500	236,500	236,501	236,501	
	Net Surplus (Deficit)	0	(69,672)	0	0	24,341	0	0	0	0			0	0	0	0	

TOWN ENGINEER - SUMMARY

Department: Town Engineer

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1440

Manager: Thomas Houghton

NOTES:

Departmental Mission & Responsibilities:

The Engineering Division's mission is to ensure that development within the Town complies with good engineering standards and practices for design and construction. The Division also provides the highest level of professional and courteous service to the public.

Workload:

1. The Engineering Division reviews the engineering aspects of all residential subdivisions to ensure that good engineering standards are met. We also prepare construction cost estimates for performance bonds. The Engineering Division also inspects all roads, drainage and other improvements related to the subdivision (exclusive of building construction) during construction, making recommendations to the Planning Division regarding completion and bond status, including final construction inspection for acceptance into the Town Highway System.
2. The Engineering Division reviews the engineering aspects of all commercial Site Plan and PDD applications to ensure that good engineering standards are met. The Engineering Division inspects the site improvements during construction, and issues a sign-off recommendation to the Planning Division when the site work is complete.
3. The Engineering Division enforces all stormwater management and erosion and sediment control requirements in subdivisions and site plans applications, including review and approval, and field inspection.
4. Anyone building a residential structure on a vacant lot on a Private or Trustee Road is required by Town Code to apply to the Road Review Committee, which is headed by the Town Engineer. The Committee makes recommendations for road improvements on a particular road or road network, which is then approved by Town Board resolution. Road Review recommendations require the Engineer to visit the site, make his recommendations to the Committee, prepare Town Board resolutions, meet with the applicant to discuss the project, and then inspect and verify it was properly completed. The applicant must complete these improvements, under supervision of the Town Engineer, before a Certificate of Occupancy can be issued for the dwelling by the Building Department.
5. The Engineering Division is responsible for bringing private roads into Town Highway System through Town Law 200. This work includes performing an engineering inspection and estimating the cost necessary to bring an existing private road up to engineering standards so that it can be accepted into the Town Highway System. The process is typically initiated by residents living along the particular road, and entails coordination with the residents, tax assessor and Town Attorney. Each TL200 is subject to a public hearing to approve the project and the expenditure. Once the funding is approved and bonded, the Engineering Division coordinates surveying, design and construction by public bid, or a combination of public bid and annual contracts. The funds are usually recovered from residing on the road, through property tax increase over a period of years.
6. Manage the Highway Department inspections of building lots for a flooding determination.
7. Serve on various Committees, as appointed by the Town Board.

Department Summary

Department: Town Engineer

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 1440

Manager: Thomas Houghton

NOTES:

8. The Engineering Division works on numerous capital projects within our division and provides engineering assistance to the Waste Management, Buildings Maintenance & Facilities Management, Office of Energy & Sustainability, and Intermodal Transportation & Traffic Safety divisions within our Municipal Works Department and other Town Departments. Engineering assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors.

9. The Engineering Division is responsible for implementing the Town's stormwater management program and the stormwater abatement program. The Stormwater Management Program is permitted under the State Pollution Discharge and Elimination (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), Permit No. GP-0-10-002. As part of the Town's stormwater compliance activities, the Engineering Division educates and informs the public about stormwater and its impact on the environment, regulates construction and post-construction stormwater discharges from subdivisions and site plans, identifies illicit discharges and connections to the Town MS4, conducts municipal good housekeeping audits of Town facilities and files annual compliance reports. The Town has two local stormwater laws, one to regulate the discharge of stormwater from construction sites and another to regulate illicit discharges and connections to the Town MS4.

All construction projects within the Town that disturb more than one acre of land are required to obtain SPDES construction permit coverage from the NYSDEC prior to starting construction. As part of this permit process, the developer must prepare a Stormwater Pollution Prevention Plan (SWPPP) for the site that addresses all applicable construction and post-construction stormwater standards. All SWPPPs are reviewed by the Engineering Division. The Engineering Division is responsible for accepting the final SWPPP. Field SWPPP inspections are conducted by the Engineering Division.

The stormwater abatement program is a capital improvement program under which the Town designs and installs stormwater abatement infrastructure to address specific problem areas or polluted bodies of water. The Engineering Division works with the Highway Department to identify potential project sites, the Environmental Division and Board of Trustees are consulted as needed when projects involve regulated wetlands or bodies of water and the Grants Coordinator helps to identify potential sources of grant funding for each project. Once approved, stormwater abatement projects are implemented in the same manner as any other capital project.

10. The Engineering Division works in the capacity to oversee certain capital efforts to restore Town functions following natural disasters such as hurricanes. The Engineering Division works with both the Comptroller's Office and FEMA to ensure that the Town submits Information to substantiate public assistance reimbursements.

Department Summary

Department: Town Engineer

Budget Year: 2023
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager: Thomas Houghton

NOTES:

1. Engineering will review all Site Plans and Subdivision applications referred to us by the Planning Division to ensure that all improvements are in compliance to Town codes and specifications. A measure of a successful application review is knowing that the engineering elements of the proposed improvements will have a positive impact on the community. The Engineering Division will work closely with the applicant and Town stake-holders to attain this goal. Prompt review of all stages of the application is an important element in the application review process.
 2. Before a permit for the construction of any building on a private road is issued, the private road shall be suitably improved in accordance with acceptable standards and specifications in respect to health, safety and general welfare. The Engineering Division will continue to chair the Road Review Committee meetings and prepare recommendations for appropriate road improvements to private roads. The goal of the Engineering Division is to strike a delicate balance in ensuring that an applicant suitably improves the private road to the acceptable standards and specifications as recommended by the Road Review Committee, while at the same time keeping the costs of the improvements reasonable in order not to create financial hardships for the applicants.
 3. Town Law 200 is the mechanism that allows residents living on a private road to improve their road in order to bring it into the Town Highway System. The Engineering Division guides interested residents through this process. Since the cost of the road improvements is entirely borne by the residents, Engineering's goal is to strike a balance in designing the improvements in an economical cost effective way, in accordance with acceptable standards, to the satisfaction of the Highway Superintendent in order for him to take the road into the Town system. The Engineering Division then prepares a construction estimate for the residents. If the residents want to move forward to bring their road into the Town Highway System, Engineering will provide in-house design and construction management services to improve the road, and assist in the administrative process.
 4. The Engineering Division will provide technical assistance to Town Departments on capital improvement projects and associated public infrastructure improvements. Technical assistance may involve management of outside professional consultants and contractors to in-house design services and construction management. Engineering will assist the various Town Departments in preparing conceptual plans and budgetary cost estimates. When required, Engineering will prepare Request for Proposals and Public Bidding documents to secure the services of professional consultants and contractors. It is our goal to ensure that capital improvement work is completed so that the project improvements are available to the Town for use within the stipulated completion time and within budget. Engineering will work with the Town Board to prioritize capital improvement projects by immediate needs.
 5. The Engineering Divisions goals and objectives relating to Stormwater Management and Stormwater Abatement projects are as follows : protect the health and safety of both the public and the ecosystem; address both stormwater quality and quantity concerns; meet or exceed federal and state mandates regarding stormwater runoff and discharge.
- The Engineering Division will provide the following services to reach these goals and objectives: develop and implement activities to comply with the New York State Department of Environmental Conservation (NYSDEC) municipal stormwater permit including the six minimum measures and annual reporting requirements; work with the Land Management Department to implement Stormwater regulations mandated by NYSDEC for construction activities; Identify grant opportunities to fund water quality improvement projects; prepare and submit grant applications with the assistance of the Town's Grants Coordinator; develop and monitor approved grant funded projects; prepare contract documents and administer stormwater-related professional services and construction contracts.

Department Summary

Department: Town Engineer

Budget Year: 2023
Division: Municipal Works Department
Tax District: Full Town

Cost Center #: 1440
Manager: Thomas Houghton

Legal Authority:

Established pursuant to Southampton Town Board resolution.

NOTES:

2023 Engineering Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
Site Plan		
Area to be improved is Less than 500 Square Feet	\$1,250	
Area to be improved is 500 Square Feet or Greater and Less than 1 Acres	\$2,500	
Area to be improved is Greater than 1 Acres	\$4,800	
Site Plan Amendment	\$500	
Administrative Review and Inspection Fee for improved area less than 1 Acre	\$1,550	
Condos/Townhouses (no review or inspection fees for affordable units)	\$200/dwelling unit (minimum \$5,000)	
NOTE: Fire Departments exempt from fees.		
*NOTE: These fees are a combination of Review, Inspection and include Erosion Control and SWPPP where required.		
Subdivisions		
	Fee*	
Preliminary Application (no roads)	\$800/Lot	
Preliminary Application (with roads)	½ (\$150.00 x length of road x .075)	
Final Application (minor review with no roads and 3 Lots or more)	\$450/Lot	
Final Application (with roads)	(Bond Estimate x.075) - Preliminary Review Fee +\$3,330	
Modification to Road and Drainage Plans	\$100 + \$1.25 per linear foot of road	
Subdivision without roads but with common driveways	\$1,500/common driveway	

NOTES:

2023 Engineering Fee Schedule

Stormwater Management		
Subdivisions requiring a SWPPP	\$1,850	
*Note: These fees are a combination of Review and Inspection.		
Determination For Flooding (For Building Permit Applications)		
Flooding Determination (Engineering & Highway)	\$300	
Single Family Homes Requiring a SWPPP		
Application	\$550	
Road Review		
Road Review Application for New Building Construction on Unimproved Streets or Highways	\$500	

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Town Engineer													
Town Engineer - 1440													
Assistant Town Engineer - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - Q / Step 6	114,120	0	0	114,120	1,620	8,401	14,233	9,017	33,271	147,390		100.0
Total Town Engineer - 1440		114,120	0	0	114,120	1,620	8,401	14,233	9,017	33,271	147,390		

NOTES:

WASTE MANAGEMENT POST CLOSURE - SUMMARY

Department: Waste Management Post Closure

Budget Year: 2023

Division: Municipal Works Department

Tax District: Full Town

Cost Center #: 8160

Manager:

NOTES:

Departmental Mission & Responsibilities:

Provide efficient management and operations of existing Town-owned Solid Waste Facilities.

Workload:

The Town has capped and closed the North Sea Landfill and is currently engaged in Post Closure activities.

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Maintain environmental integrity of the landfill capping system.
3. Provide landfill gas control and monitoring.
4. Complete periodic ground water sampling and monitoring.
5. Properly collect and dispose of landfill generated leachate.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Waste Management Summary													
Waste Management Post Closure - 8160													
Environmental Facilities Manager	ADMINSUPPORT	93,840	1,877	0	95,717	32,664	7,351	11,147	720	51,881	147,598	8.7	100.0
Construction Equipment Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - H / Step 3	72,140	0	0	72,140	15,060	6,004	9,105	6,633	36,802	108,942	2.8	100.0
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - F / Step 1	62,473	0	0	62,473	32,664	5,349	8,110	4,566	50,689	113,162	0.5	100.0
Senior Office Assistant	CSEA40HOUR-NEW / CSEA40HOUR-NEW - D / Step 6	59,863	4,789	0	64,652	16,548	4,964	7,527	478	29,517	94,169	16.8	100.0
Heavy Equipment Operator	PART-TIME	6,624	0	0	6,624	0	550	0	605	1,155	7,779		100.0
Total Waste Management Post Closure - 8160		294,941	6,666	0	301,607	96,936	24,218	35,889	13,001	170,045	471,651		

NOTES:

Town of Southampton

2023 Adopted Budget

Waste Management Post Closure - 8160

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	913,054	894,987	876,938	876,938	822,219	903,591	879,085	879,085	879,085	2,147	0.24%	830,420	849,526	849,526	849,526
	Total Real Property Taxes	913,054	894,987	876,938	876,938	822,219	903,591	879,085	879,085	879,085	2,147	0.24%	830,420	849,526	849,526	849,526
Other Revenue:																
2770	Miscellaneous	0	900	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	0	900	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Revenue	913,054	895,887	876,938	876,938	822,219	903,591	879,085	879,085	879,085	2,147	0.24%	830,420	849,526	849,526	849,526
Salaries:																
6100	Salaries	270,136	176,301	266,123	261,123	205,080	284,360	291,448	291,448	291,448	(30,326)	(11.61%)	293,373	300,625	300,625	300,625
6101	Overtime	30,000	7,583	30,000	30,000	8,180	30,000	30,000	30,000	30,000	0	0.00%	30,000	30,000	30,000	30,000
6103	Accumulated Sick/Personal Days	2,838	0	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
6105	Part Time Salaries	6,367	2,999	6,495	11,495	9,514	6,624	6,624	6,624	6,624	4,870	42.37%	6,624	6,624	6,624	6,624
6110	Longevity	12,725	6,142	6,335	6,335	0	6,666	6,666	6,666	6,666	(331)	(5.22%)	6,786	6,786	6,786	6,786
6127	Cash in Lieu of Health Benefits	6,023	3,065	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
	Total Salaries	328,089	196,090	308,953	308,953	222,774	327,650	334,739	334,739	334,739	(25,786)	(8.35%)	336,784	344,035	344,035	344,035
Employee Benefits - Current:																
6810	Employee Retirement - Active	43,747	42,547	32,661	32,661	28,066	35,026	35,889	35,889	35,889	(3,228)	(9.88%)	36,135	37,018	37,018	37,018
6830	FICA Tax Expenditure	26,723	14,558	24,485	24,485	16,625	25,949	26,518	26,518	26,518	(2,033)	(8.30%)	26,680	27,263	27,263	27,263
6835	MTA Tax	1,187	622	1,088	1,088	717	1,153	1,178	1,178	1,178	(90)	(8.30%)	1,186	1,211	1,211	1,211
6840	Worker's Compensation	21,169	19,496	11,048	11,048	9,543	11,489	11,837	11,837	11,837	(789)	(7.14%)	11,912	12,274	12,274	12,274
6860	Medical Insurance - Active Employees	111,444	49,936	136,440	136,440	48,494	90,456	90,456	90,456	90,456	45,984	33.70%	90,456	90,456	90,456	90,456
6865	Dental & Optical	5,520	4,186	6,288	6,288	4,003	6,480	6,480	6,480	6,480	(192)	(3.05%)	6,480	6,480	6,480	6,480
6875	Disability	87	11	88	88	8	88	88	88	88	0	0.00%	88	88	88	88
	Total Employee Benefits - Current	209,877	131,355	212,098	212,098	107,456	170,641	172,447	172,447	172,447	39,651	18.69%	172,936	174,791	174,791	174,791
	Total Employee Costs	537,966	327,445	521,050	521,050	330,229	498,291	507,185	507,185	507,185	13,865	2.66%	509,720	518,826	518,826	518,826
Contractual:																
6401	Contracts	155,700	92,953	140,000	123,000	64,008	140,000	140,000	140,000	140,000	(17,000)	(13.82%)	160,500	160,500	160,500	160,500
6404	Electric	2,200	1,089	2,200	2,200	969	2,200	2,200	2,200	2,200	0	0.00%	3,000	3,000	3,000	3,000
6405	Fuel Oil	2,000	0	2,000	2,000	0	2,000	2,000	2,000	2,000	0	0.00%	4,000	4,000	4,000	4,000
6406	Repair Equipment	72,588	78,328	72,588	72,588	60,463	85,000	74,000	74,000	74,000	(1,412)	(1.95%)	35,000	35,000	35,000	35,000
6407	Repair Building	7,500	8,622	9,000	9,000	5,327	9,000	9,000	9,000	9,000	0	0.00%	15,500	15,500	15,500	15,500
6414	Rentals	5,200	0	5,200	5,200	0	5,200	5,000	5,000	5,000	200	3.85%	2,500	2,500	2,500	2,500
6420	Other	5,000	4,687	5,000	5,000	2,404	5,000	5,000	5,000	5,000	0	0.00%	5,000	5,000	5,000	5,000
6421	Legal Notices	4,200	2,860	4,200	4,200	2,938	4,200	4,000	4,000	4,000	200	4.76%	2,100	2,100	2,100	2,100
6423	Small Equipment (Non-Capital)	5,000	2,964	5,000	5,000	687	5,000	5,000	5,000	5,000	0	0.00%	3,000	3,000	3,000	3,000
6425	Office Supplies	400	28	400	400	318	400	400	400	400	0	0.00%	500	500	500	500
6441	Diesel Fuel	49,000	29,088	49,000	49,000	40,521	80,000	60,000	60,000	60,000	(11,000)	(22.45%)	50,000	60,000	60,000	60,000
6464	Municipal Dues	15,800	1,572	10,800	1,905	878	10,800	10,800	10,800	10,800	(8,895)	(467.06%)	15,800	15,800	15,800	15,800
6466	Telephone - Wireless	2,000	1,587	2,000	2,000	1,169	2,000	2,000	2,000	2,000	0	0.00%	3,500	3,500	3,500	3,500
6477	Copier Leases	500	110	500	3,500	67	2,500	2,500	2,500	2,500	1,000	28.57%	1,800	1,800	1,800	1,800
6490	Consultants	48,000	26,599	48,000	56,895	28,413	52,000	50,000	50,000	50,000	6,895	12.12%	18,500	18,500	18,500	18,500

Town of Southampton
2023 Adopted Budget
Waste Management Post Closure - 8160

Account Code	Description	2021	2021	2022	2022	2022	2023		2023		2023	2023	2024	2024	2024	2024
		Adopted Budget	Actual	Adopted Budget	Amended Budget	Dec YTD Actual	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Adopted / 2022 Amended Difference	Adopted / 2022 % of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget
6491	Tires	0	19,994	0	14,000	11,810	0	0	0	0	14,000	100.00%	0	0	0	0
	Total Contractual	375,088	270,481	355,888	355,888	219,970	405,300	371,900	371,900	371,900	(16,012)	(4.50%)	320,700	330,700	330,700	330,700
	Total Expenditures	913,054	597,926	876,938	876,938	550,199	903,591	879,085	879,085	879,085	(2,147)	(0.24%)	830,420	849,526	849,526	849,526
	Net Surplus (Deficit)	0	297,961	0	0	272,020	0	0	0	0			0	0	0	0

WASTE MANAGEMENT RECYCLING CENTERS - SUMMARY

Department: Waste Management Recycling Centers

Budget Year: 2023

Division: Municipal Works Department

Tax District: Waste Management

Cost Center #: 8161

Manager:

NOTES:

Departmental Mission & Responsibilities:

Manage and operate Town Transfer Stations, Recycling Centers and Yard Waste Facilities.

Workload:

The Town of Southampton currently operates four (4) Transfer Stations (North Sea, Hampton Bays, Sag Harbor, and Westhampton), four Recycling Centers (North Sea, Hampton Bays, Sag Harbor and Westhampton) and three Yard Waste Facilities (North Sea, Hampton Bays and Westhampton).

Goals & Objectives:

1. Ensure compliance with all Federal, State and Local regulations and requirements.
2. Continue to improve efficiency in the department through improved recycling and enforcement of existing disposal policies.
3. Continue to develop the yard waste recycling program to minimize costs incurred by the Town.
4. Operate all facilities efficiently to ensure revenues offset expenses.

Legal Authority:

The Division of Waste Management was established as part of the Department of Public Works pursuant to Town Board Resolution dated November 1, 1996.

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
MSW		
Non-recyclable Household Garbage (In TOS Green Bag ONLY)		
Cost to dump -	\$0 with purchase of TOS Green Bags	
Customer Type (Residents Only)		
Accepting Facilities (All)		
Recyclables		
Commingled glass, cans and type 1 and 2 PE plastic	\$0	
Residents Only		
Accepting Facilities (All)		
Mixed Paper	\$0	
Residents Only		
Accepting Facilities (All)		
Corrugated Cardboard	\$0	
Residents Only		
Accepting Facilities (All)		

NOTES:

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
Yard Waste		
Leaves (No plastic bags) pick-up truck, van or trailer with sides less than 2 ft	car, \$0 - Resident Self Haulers Only NS, HB & WH	
Brush less than 3" diameter less 30 gallon trash cans or bags	3 or \$4/Bag - Resident Self Haulers Only NS & HB	
Pick-up with side boards or trailer with side boards Leaves and Brush less than 3" diameter Car, Van, Pick-up truck or trailer with side boards less than 2 ft	\$20/CY - Resident Self Haulers Only NS & HB	
Leaves and Brush less than 3" diameter Car, Van, Pick-up truck or trailer with side boards less than 2 ft., 6-Wheel Truck	\$25/CY - Landscaper & Estate Care NS & HB	

NOTES:

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
Household Hazardous Waste (HHW)		
Vehicle Batteries	STOP Day Only	
car, pick-up truck, van		
Residents Only		
Waste Oil (limit of 5 gal. per day)	\$0	
car, pick-up truck, van		
Residents Only		
Accepting Facilities (All)		
Propane Tanks (Empty & 20 lb ONLY)	\$4 \$5 /tank	\$1
car, pick-up truck, van		
Residents Only		
Accepting Facility (NS Only)		
Other HHW	STOP Day Only	
car, pick-up truck, van		
Residents Only		
Other Household Items		
Car Residential Tires (no rim)	\$ 7 tire	
Truck Residential Tires (no rim)	\$ 15 tire	\$15
car, pick-up truck, van or trailer with sides less than 2 feet		
Residents Only		
Accepting Facility (NS Only)		

NOTES:

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
Bulk Items		
Small Bulk (under 3ft x 3ft x 3ft)	\$6 \$5/item	-\$1
car, pick-up truck, van or trailer with sides less than 2 feet		
Residents Only		
Accepting Facilities (NS & HB)		
Large Bulk (Larger than 3ft x 3ft x 3ft)	\$29 \$30/item	\$1
car, pick-up truck, van or trailer with sides less than 2 feet		
Residents Only		
Accepting Facilities (NS & HB)		
Large and Small Residential Mixed Bulk	\$198 \$200/ton Min Charge \$29 \$20	\$2/ton
Any Residential Vehicle, trailer or Box truck		
Residents Only		
Accepting Facility (NS Only)		
E-Waste Items	No Cost	
car, pick-up truck, van		
Residents Only		
Accepting Facility (NS & HB Only)		

NOTES:

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
METAL		
Appliances	\$17 \$20/item	\$3
Any Vehicle		
Residents Only		
Accepting Facilities (NS & HB)		
Scrap Metal (NOT mixed with other items)	\$53 \$60/ton \$16 \$20 min. charge	\$7/ton \$4 min. charge
car, pick-up truck, van or trailer with sides less than 2 feet (NO DUMP VEHICLES, BOX TRUCKS OR TRUCKS AND TRAILERS WITH SIDE BOARDS)		
Residents Only		
Accepting Facility (NS & HB Only)		
C&D Material		
Car, Pick-up Truck, Van car, pick-up truck, van or trailer with sides less than 2 feet (NO DUMP VEHICLES, BOX TRUCKS OR TRUCKS AND TRAILERS WITH SIDE BOARDS)	\$178 \$200/ton \$18 \$20 min.	\$22/ton \$2 min. charge
Residents Only		
Accepting Facility (NS Only)		
Facility Locations		
NS - North Sea Transfer Station	Southampton	
SH - Sag Harbor Transfer Station	Sag Harbor	
HB - Hampton Bays Transfer Station	Hampton Bays	
WH - Westhampton Transfer Station	Westhampton	

NOTES:

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
Special Notes:		
1. Tipping Fees for brush will be suspended for residents for 6 weeks in Spring and 6 weeks for Fall Clean up, dates and times to be posted announced.		
2. Grass clippings and wood chips will not be accepted.		
3. No concrete, bricks, or asphalt will be accepted as construction & demolition debris.		
4. Hand carried boats (kayaks/canoes) are accepted. Boats are Vehicles registered in NYS or outside of NYS will not be accepted.	No boats or	
5. Courtesy Weights shall cost \$10/weigh for residents, \$15/weigh for commercial entities.		
6. Credit Cards shall be accepted at North Sea Transfer Station only.		
7. Screened and unscreened compost, when available , is free for residential self – haulers picking up at NS, BH, and WH.		
8. Un-screened Compost can be purchased by Commercial Business for \$2/CY at NS, HB.		
9. Un-screened Compost can be purchased and delivered to sites within Southampton for \$3.5/CY, sites outside of Southampton for \$6/CY as approved by the Department Head.		
10. Screened Compost can be purchased by Commercial Business for \$20/CY at NS, HB.		
11. Screened Compost can be purchased and delivered to sites within Southampton for \$23.50/CY, sites outside of Southampton for \$26/CY as approved by the Department Head.		
12. 8. Unscreened and screened mulch, when available, is free for residential self-haulers at NS, HB, and WH.		
13. Mulch, when available can be purchased and delivered to sites within Southampton for \$11.50/CY, sites outside of Southampton for \$14/CY as approved by the Department Head.		
14. 9. Retail Sale of Green Bags --Large Bags 5 Bags/\$17.50; Small 5 Bags/\$9.75		

NOTES:

2023 Recycling Center Fee Schedule

Fee Schedule	2023 Fee Schedule	Proposed Increase
Interdepartmental Chargebacks		
Item Desc.	2023 Unit Cost	
Brush-TOS	12 per cy	
Leaves-TOS	12 per cy	
Brush-Hwy Voucher	16 CY	
Leaves - Hwy Voucher	16 CY	
MSW	135 per ton	
Metal	0 per ton	
C&D	125 per ton	
Tires	6 per tire	
Ewaste	0 each	
Propane Tanks	4 each	

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Waste Management Summary													
Waste Management Recycling Centers - 8161													
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - F / Step 2	63,392	0	0	63,392	15,060	5,184	7,861	4,622	32,727	96,119	0.8	100.0
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - F / Step 2	63,392	0	0	63,392	32,664	5,424	8,224	4,633	50,945	114,336	0.8	100.0
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - F / Step 3	64,279	0	0	64,279	15,060	5,257	7,971	4,687	32,974	97,253	5.4	100.0
Heavy Equipment Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - F / Step 3	64,279	0	0	64,279	32,664	5,257	7,971	4,687	50,578	114,857	4.0	100.0
Laborer	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 5	49,799	0	430	50,229	32,664	4,178	6,335	4,586	47,762	97,991	4.7	100.0
Laborer	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 2	47,805	0	3,416	51,221	1,620	4,240	6,430	4,413	16,703	67,923	2.1	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 2	43,932	0	765	44,697	15,060	3,715	5,633	4,049	28,457	73,154	1.3	100.0
Sanitation Helper	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 2	43,932	0	3,416	47,348	1,620	3,918	5,941	4,058	15,536	62,884	0.9	100.0
Sanitation Helper - Vacant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - A / Step 1	43,316	0	430	43,746	32,664	3,638	5,517	3,991	45,810	89,555		100.0
Sanitation Site Crew Leader	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - H / Step 2	71,149	0	0	71,149	32,664	5,922	8,980	6,542	54,107	125,256	5.5	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 1	50,968	0	430	51,398	32,664	4,275	6,482	4,693	48,114	99,512	0.7	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	51,678	0	430	52,108	15,060	4,334	6,572	4,758	30,724	82,832	0.8	100.0
Scale Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 1	50,968	0	7,329	58,297	1,620	4,803	7,283	4,716	18,422	76,719	1.9	100.0

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/23	Alloc. %
Municipal Works Department													
Waste Management Summary													
Scale Operator	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 8	55,666	2,227	430	58,323	16,548	4,836	7,334	5,131	33,849	92,172	9.0	100.0
Laborer	CSEA40HOUR-NEW / CSEA40HOUR-NEW - B / Step 6	51,490	4,119	430	56,039	32,664	4,634	7,026	4,755	49,079	105,118	19.1	100.0
Laborer	CSEA40HOUR-NEW / CSEA40HOUR-NEW - B / Step 6	51,490	3,089	430	55,009	16,548	4,555	6,907	4,751	32,761	87,770	9.9	100.0
Sanitation Helper	CSEA40HOUR-NEW / CSEA40HOUR-NEW - A / Step 6	47,251	3,780	430	51,462	16,548	4,255	6,452	4,365	31,620	83,081	16.4	100.0
Sanitation Helper	CSEA40HOUR-NEW / CSEA40HOUR-NEW - A / Step 6	47,251	4,725	7,329	59,306	1,620	4,855	7,362	4,392	18,228	77,534	22.6	100.0
Sanitation Site Crew Leader	CSEA40HOUR-NEW / CSEA40HOUR-NEW - H / Step 6	76,692	6,135	0	82,828	16,548	6,853	10,391	7,071	40,863	123,690	17.6	100.0
Sanitation Helper	PART-TIME	16,561	0	430	16,991	0	1,411	0	1,538	2,949	19,940		100.0
Sanitation Helper	PART-TIME	16,561	0	430	16,991	0	1,411	0	1,538	2,949	19,940		100.0
Total Waste Management Recycling Centers - 8161		1,071,850	24,076	26,555	1,122,481	361,560	92,954	136,670	93,973	685,157	1,807,638		

NOTES:

Town of Southampton

2023 Adopted Budget

Waste Management Recycling Centers - 8161

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual	2023 Requested Budget	2023 Tentative Budget	2023 Preliminary Budget	2023 Adopted Budget	2023 Adopted / 2022 Amended Difference	2023 Adopted / 2022 Amended % of Change	2024 Requested Budget	2024 Tentative Budget	2024 Preliminary Budget	2024 Adopted Budget
Real Property Taxes:																
1001	Property Taxes	570,455	570,455	401,876	401,876	376,800	473,788	476,788	476,788	476,788	74,912	18.64%	496,031	515,929	515,929	515,929
	Total Real Property Taxes	570,455	570,455	401,876	401,876	376,800	473,788	476,788	476,788	476,788	74,912	18.64%	496,031	515,929	515,929	515,929
Other Revenue:																
1201	Interest And Earnings	15,000	4,561	6,500	6,500	2,181	6,500	6,500	6,500	6,500	0	0.00%	6,500	6,500	6,500	6,500
2130	Landfill - Chargebacks	513,000	542,403	738,284	738,284	155,593	594,892	594,892	594,892	594,892	(143,392)	(19.42%)	663,200	663,200	663,200	663,200
2131	Pay Per Bags	858,655	841,762	815,000	815,000	435,095	815,000	815,000	815,000	815,000	0	0.00%	858,655	858,655	858,655	858,655
2590	Landfill Fees	1,045,000	1,054,688	1,229,600	1,229,600	662,534	1,229,600	1,229,600	1,229,600	1,229,600	0	0.00%	950,000	950,000	950,000	950,000
2593	Permit Application Fee	164,000	54,670	50,000	50,000	36,260	50,000	50,000	50,000	50,000	0	0.00%	164,000	164,000	164,000	164,000
2650	Scrap	50,000	52,359	35,000	35,000	35,071	35,000	35,000	35,000	35,000	0	0.00%	60,000	60,000	60,000	60,000
2651	Waste Management-Leaf Compost Sales	0	0	25,000	25,000	0	25,000	25,000	25,000	25,000	0	0.00%	20,000	20,000	20,000	20,000
2652	Paper	0	168,677	114,000	114,000	112,193	114,000	114,000	114,000	114,000	0	0.00%	0	0	0	0
2653	E-Waste	0	0	0	0	0	0	0	0	0	0	0.00%	1,000	1,000	1,000	1,000
2701	Miscellaneous Tax Receipts	0	835	0	0	0	0	0	0	0	0	0.00%	0	0	0	0
2770	Miscellaneous	0	910	0	0	1,784	0	0	0	0	0	0.00%	0	0	0	0
3910	State Aid - Conservation	0	0	20,000	20,000	0	20,001	0	0	0	(20,000)	(100.00%)	19,899	0	0	0
3960	State Aid, Emergency Disaster	0	0	0	0	9,805	0	0	0	0	0	0.00%	0	0	0	0
4960	Federal Grants - FEMA	0	0	0	0	88,243	0	0	0	0	0	0.00%	0	0	0	0
	Total Other Revenue	2,645,655	2,720,865	3,033,384	3,033,384	1,538,759	2,889,993	2,869,992	2,869,992	2,869,992	(163,392)	(5.39%)	2,743,254	2,723,356	2,723,356	2,723,356
	Total Revenue	3,216,110	3,291,320	3,435,260	3,435,260	1,915,559	3,363,781	3,346,780	3,346,780	3,346,780	(88,480)	(2.58%)	3,239,285	3,239,285	3,239,285	3,239,285
Salaries:																
6100	Salaries	865,232	822,732	972,987	936,000	755,338	1,041,860	1,041,860	1,041,860	1,041,860	(105,860)	(11.31%)	1,077,908	1,077,908	1,077,908	1,077,908
6101	Overtime	30,000	58,744	35,000	35,000	27,745	35,000	35,000	35,000	35,000	0	0.00%	40,000	40,000	40,000	40,000
6102	Severance Pay	0	12,592	0	15,987	15,986	0	0	0	0	15,987	100.00%	0	0	0	0
6103	Accumulated Sick/Personal Days	0	8,346	0	0	0	335	335	335	335	(335)	(100.00%)	335	335	335	335
6104	Holiday	4,800	4,547	5,160	5,160	0	6,450	6,450	6,450	6,450	(1,290)	(25.00%)	6,450	6,450	6,450	6,450
6105	Part Time Salaries	31,836	28,945	32,473	32,473	928	33,122	33,122	33,122	33,122	(649)	(2.00%)	33,122	33,122	33,122	33,122
6110	Longevity	16,048	21,248	24,582	24,582	485	24,076	24,076	24,076	24,076	507	2.06%	24,678	24,678	24,678	24,678
6127	Cash in Lieu of Health Benefits	12,046	11,838	11,378	11,378	5,948	19,770	19,770	19,770	19,770	(8,392)	(73.76%)	19,770	19,770	19,770	19,770
	Total Salaries	959,962	968,991	1,081,581	1,060,581	806,429	1,160,613	1,160,613	1,160,613	1,160,613	(100,033)	(9.43%)	1,202,264	1,202,264	1,202,264	1,202,264
Employee Benefits - Current:																
6810	Employee Retirement - Active	139,292	70,797	141,067	141,067	115,855	136,670	136,670	136,670	136,670	4,397	3.12%	141,267	141,267	141,267	141,267
6830	FICA Tax Expenditure	81,928	72,212	89,860	89,860	60,520	96,054	96,054	96,054	96,054	(6,194)	(6.89%)	99,086	99,086	99,086	99,086
6835	MTA Tax	3,644	3,225	3,996	3,996	2,712	4,272	4,272	4,272	4,272	(275)	(6.89%)	4,406	4,406	4,406	4,406
6840	Worker's Compensation	100,472	92,531	87,536	87,536	75,616	89,471	89,471	89,471	89,471	(1,936)	(2.21%)	92,454	92,454	92,454	92,454
6860	Medical Insurance - Active Employees	273,348	203,876	334,668	297,668	192,136	330,780	330,780	330,780	330,780	(33,112)	(11.12%)	330,780	330,780	330,780	330,780
6865	Dental & Optical	23,460	23,576	29,868	29,868	19,549	30,780	30,780	30,780	30,780	(912)	(3.05%)	30,780	30,780	30,780	30,780
6875	Disability	331	27	370	370	7	370	370	370	370	0	0.00%	370	370	370	370
	Total Employee Benefits - Current	622,474	466,246	687,365	650,365	466,395	688,397	688,397	688,397	688,397	(38,032)	(5.85%)	699,143	699,143	699,143	699,143
	Total Employee Costs	1,582,435	1,435,237	1,768,946	1,710,946	1,272,824	1,849,010	1,849,010	1,849,010	1,849,010	(138,064)	(8.07%)	1,901,407	1,901,407	1,901,407	1,901,407

Town of Southampton

2023 Adopted Budget

Waste Management Recycling Centers - 8161

Account Code	Description	2021 Adopted Budget	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Dec YTD Actual							2023 Adopted / 2022	2023 Adopted / 2022					
							Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget	Amended Difference	% of Change	Requested Budget	Tentative Budget	Preliminary Budget	Adopted Budget			
	Contractual:																		
6401	Contracts	79,000	78,503	94,000	113,000	110,871	94,000	94,000	94,000	94,000	19,000	16.81%	78,950	78,950	78,950	78,950			
6403	Gasoline	13,000	19,721	15,000	30,000	19,852	25,000	25,000	25,000	25,000	5,000	16.67%	10,500	10,500	10,500	10,500			
6404	Electric	22,000	18,535	22,000	22,000	14,537	22,000	22,000	22,000	22,000	0	0.00%	22,000	22,000	22,000	22,000			
6405	Fuel Oil	8,000	6,291	10,000	10,000	6,939	10,000	10,000	10,000	10,000	0	0.00%	9,000	9,000	9,000	9,000			
6406	Repair Equipment	100,000	86,349	95,000	111,000	70,360	95,000	95,000	95,000	95,000	16,000	14.41%	62,500	62,500	62,500	62,500			
6407	Repair Building	5,000	3,046	5,000	27,000	2,634	5,000	5,000	5,000	5,000	22,000	81.48%	7,500	7,500	7,500	7,500			
6414	Rentals	2,000	0	1,000	1,000	0	1,000	1,000	1,000	1,000	0	0.00%	2,000	2,000	2,000	2,000			
6418	Uniforms	2,000	2,584	2,750	2,750	2,334	2,750	2,750	2,750	2,750	0	0.00%	2,000	2,000	2,000	2,000			
6420	Other	5,500	8,611	5,500	10,500	6,609	5,500	5,500	5,500	5,500	5,000	47.62%	5,500	5,500	5,500	5,500			
6433	Safety Equipment	4,500	3,801	4,500	4,500	3,327	4,500	4,000	4,000	4,000	500	11.11%	4,700	4,700	4,700	4,700			
6441	Diesel Fuel	40,000	20,196	40,000	40,000	28,967	60,000	60,000	60,000	60,000	(20,000)	(50.00%)	40,000	40,000	40,000	40,000			
6447	Salt	1,100	2,581	3,000	3,000	0	3,000	3,000	3,000	3,000	0	0.00%	3,000	3,000	3,000	3,000			
6455	Depreciation	0	380,031	0	0	0	0	0	0	0	0	0.00%	0	0	0	0			
6458	Tipping Fees	870,050	758,259	826,500	807,500	584,708	826,500	820,000	820,000	820,000	(12,500)	(1.55%)	745,900	745,900	745,900	745,900			
6485	Uniform Cleaning	0	0	0	0	0	0	0	0	0	0	0.00%	800	800	800	800			
	Total Contractual	1,152,150	1,388,508	1,124,250	1,182,250	851,137	1,154,250	1,147,250	1,147,250	1,147,250	35,000	2.96%	994,350	994,350	994,350	994,350			
	Debt Service:																		
6600	Debt Service Principal Expense	472,667	0	527,326	527,326	0	349,242	349,242	349,242	349,242	178,084	33.77%	355,717	355,717	355,717	355,717			
6700	Debt Service Interest Expense	98,858	89,517	104,738	104,738	96,613	101,278	101,278	101,278	101,278	3,460	3.30%	77,811	77,811	77,811	77,811			
6900	Interfund Transfer Expense	0	0	135,000	135,000	0	135,000	300,000	300,000	300,000	(165,000)	(122.22%)	0	0	0	0			
	Total Debt Service	571,525	89,517	767,064	767,064	96,613	585,520	750,520	750,520	750,520	16,544	2.16%	433,528	433,528	433,528	433,528			
	Total Expenditures	3,306,110	2,913,262	3,660,260	3,660,260	2,220,574	3,588,780	3,746,780	3,746,780	3,746,780	(86,520)	(2.36%)	3,329,285	3,329,285	3,329,285	3,329,285			
	Net Surplus (Deficit)	(90,000)	378,058	(225,000)	(225,000)	(305,016)	(225,000)	(400,000)	(400,000)	(400,000)			(90,000)	(90,000)	(90,000)	(90,000)			
	Appropriated Fund Balance:																		
9090	Appropriated Fund Balance	90,000	0	225,000	225,000	0	225,000	400,000	400,000	400,000			90,000	90,000	90,000	90,000			
	Net Surplus (Deficit)	0	378,058	0	0	(305,016)	0	0	0	0			0	0	0	0			