



**Town of Southampton**  
 18 Jackson Avenue  
 Hampton Bays NY 11946  
**DIVISION OF FIRE PREVENTION**  
 Telephone 631-702-2948  
 Fax 631-728-3688

**John J. Rankin**  
 Chief Fire Marshal

**20 \_\_\_ FULL - ANNUAL OPERATIONAL PERMIT**

Date of Application: \_\_\_\_\_ Fee:\* (below) \_\_\_\_\_ Tax Map No. \_\_\_\_\_

**Hazardous Storage/Use:**

- Storage of Combustible and Flammable Liquids (55 gal to 1,000 gal) **\$150**
- Storage of Combustible and Flammable Liquids (in excess of 1,000 gal) **\$600**
- Storage of Flammable Finishing **\$200**
- Combustible Dust/Vapor Producing Operations **\$175**
- Welding and Cutting Operations **\$ 75**
- Pyroxylin Plastics **\$150**
- Storage of Explosives **\$750**
- Dry Cleaning **\$100**
- Lumber and Woodworking facilities **\$200**
- Motor Fuel Repair Operations **\$175**
- Corrosives **\$250**
- Oxidizer: Class 1 **\$125**
- Oxidizer: Class 2 **\$275**
- Oxidizer: Class 3 **\$400**
- Oxidizer: Class 4 **\$500**

**Storage of Compressed and liquefied gases:**

- 2,000 to 10,000 gallons [container water capacity] **\$300**
- In excess of 10,000 gallons [container water capacity] **\$600**

**Storage for Retail Sale of Propane 2,000 gallons or less:**

- Exchange **\$275**
- Refill **\$275**

\*\*\*\* OFFICE USE ONLY \*\*\*\*

**Tax Map #** \_\_\_\_\_

**Check/Cash** \_\_\_\_\_ **Late Fee** \_\_\_\_\_

**Receipt#** \_\_\_\_\_ **Chief Fire Marshal** \_\_\_\_\_ **Date** \_\_\_\_\_

**Permit#** \_\_\_\_\_  **Approved**  **Denied/Reason** \_\_\_\_\_

**Applicant Information:**

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone No: \_\_\_\_\_ Fax: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_ Daytime Phone No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Property Owner Name (if different from applicant): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Emergency Contact Person -Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

**HAZARDOUS MATERIALS REPORT FORM**  
**[GENERAL MUNICIPAL LAW, § 209-U attached as page 7-10]**  
**MUST BE ATTACHED TO THIS APPLICATION**  
**FAILURE TO DO SO WILL RESULT IN REJECTION OF THE APPLICATION**

**Check Box After Reading**

**SIGNATURE OF APPLICANT (ALL PERMITS)**

The accuracy of the information, plans, diagrams and other facts submitted in conjunction with the application are the responsibility of the applicant.

**Any false statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the New York State Penal Law**

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

PERMIT APPLICATION (INFORMATION ON BUSINESS)

- 1) NAME OF BUSINESS: \_\_\_\_\_
- 2) ADDRESS OF BUSINESS: \_\_\_\_\_  
\_\_\_\_\_
- 3) TELEPHONE NUMBER: \_\_\_\_\_ E-mail: \_\_\_\_\_
- 4) MAILING ADDRESS (if different from above): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5) Is business a corporation? If so, please list name of corporations:  
President: \_\_\_\_\_ Vice President: \_\_\_\_\_  
Secretary: \_\_\_\_\_ Treasurer: \_\_\_\_\_
- 5) Is business a partnership? If so, please list type of partnership and names of partners: \_\_\_\_\_  
\_\_\_\_\_
- 7) LOCATION OF PREMISES (where permit is required): \_\_\_\_\_
- 8) OWNER OF PREMISES: \_\_\_\_\_
- 9) NAME OF PROPERTY OWNER: \_\_\_\_\_  
OWNERS ADDRESS & PHONE #: \_\_\_\_\_
- 10) In case of emergency list contact person and telephone number:  
Person: \_\_\_\_\_ Phone #: \_\_\_\_\_  
If owner of property is different from applicant, in case of an emergency list contact person and #:  
11) Person: \_\_\_\_\_ Phone #: \_\_\_\_\_
- 12) Has applicant ever declared bankrupt or bankruptcy application pending?  Yes  No
- 13) Has applicant had a permit ever denied, suspended or revoked?  Yes  No
- 14) Has applicant ever been convicted of a crime or violation involving the use or transportation of any material which is an unusual fire hazard, including but not limited to bonfires, combustible operations, compress and liquefied gases, explosions, flammable and combustible liquids, flammable finishing, fireworks, pyroxylin plastics, welding or other hot work, and tents? If so, please provide dates of convictions along with a brief statement setting forth the penalties imposed for all such violations.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 15) Please provide the names and addresses and phone numbers of all entities transporting any items that are subject of the permit application. Please provide copies of all permits necessary for the transportation of these items, including but not limited to Department of Transportation and Department of Environmental Conservation permits:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 16) Please provide the names, addresses and telephone numbers of all entities transporting hazardous waste generated on site or alternate method of disposal:

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- 17) Pursuant to Section 175.35 of the New York State Penal Code, a person is guilty of offering a false instrument for filing in the first degree when, knowing that a written instrument contains a false statement or false information, and with the intent to defraud the state or political subdivision thereof, he offers or presents it to a public office or public servant with the knowledge or belief that it will be filed with, registered or recorded or otherwise become a part of the records of such public office or public servant. Offering a false instrument for filing in the first degree is a class E felony.

**CHANGES TO PERMIT**

- 18) Permits shall not be transferable or assigned.
- 19) Any changes in the activity, operation, location or ownership shall require that a new permit be issued.
- 20) A copy of this permit shall be posted or otherwise readily accessible at each place or operation or carried by the permit holder.
- 21) No permit issued shall be interpreted to justify a violation of Town Code 164 or any other applicable law or regulation.
- 22) Application is hereby made to the Division of Fire Prevention for issuance of a permit to Town Code 164 and all amendments thereto, for the regulated activity as herein described. The applicant and any conditions imposed by the Division of Fire Prevention.

**Flammable and Combustible Liquids:**

- 1) Type of gasoline dispensing:  Full-service  Self-service  Both
- 2) Is there diesel fuel dispensing:  Yes  No  
Is there kerosene dispensing on site:  Yes  No
- 3) Size and number of underground tanks and product stored: (example: 3 x 20,000 gallons' gasoline  
1 x 10,000 gallons' diesel fuel)
- 4) Size and Number of aboveground tanks and product used: (example: 1 x 275 gallons' waste oil)
- 5) Are above ground tanks:  self-contained  moated  not applicable
- 6) Typical number of 55-gallon drums and types of products stored: \_\_\_\_\_
- 7) Typical number of 5 gallon containers and types of product stored on site: \_\_\_\_\_
- 8) List consumer sized products used on premises and for retail. \_\_\_\_\_

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Welding:

products stored/used on site: \_\_\_\_\_

eg: oxygen

acetylene

argon

typical number and size of cylinders by product: \_\_\_\_\_

eg: E cylinder (no tank)

K cylinder 2 tanks

Type(s) of welding preformed:  Yes  No

Arc – rod with flux

Mig – wire

Tig – electric torch

Oxygen/acetylene – cutting

braising

Explosive Materials:

Maximum quantity of division 1.3 explosives stored on site: \_\_\_\_\_

Maximum quantity of division 1.4 explosives stored on site: \_\_\_\_\_

Record Keeping and Reporting:

***A holder of a permit shall keep a record of all transactions or operations involving explosive materials.***

***Such records shall be retained for 5 years and shall be made available to the issuing authority upon request.***

***An accumulation of invoices, sales slips, delivery tickets or receipts, or similar records, representing individual transactions shall be considered to satisfy the requirements for recordkeeping, provided they include the signature of the receiver of the explosive material.***

State of New York) ss:  
County of Suffolk)

\_\_\_\_\_ being duly sworn, deposes and says that he/she resides at \_\_\_\_\_  
\_\_\_\_\_ and that he/she is the agent for the owner/tenant of the premises  
described in the within application, and states that the proposed regulated activity had been authorized by the owner/tenant and  
that the aforesaid applicant has been authorized to make the application as the owner's/tenant's agent. The owner/tenant  
authorizes the applicant to consent to permit any employee of the Division of Fire Prevention to enter upon the premises  
without a search warrant for the purpose of inspecting the proposed regulated activity.

Sworn this date of \_\_\_\_\_

Check Box After Reading

**SIGNATURE OF APPLICANT (ALL PERMITS)**

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**Any false statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the New York State Penal Law**

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

State of New York) ss:  
County of Suffolk)

\_\_\_\_\_ being duly sworn, deposes and says that he/she resides at \_\_\_\_\_  
\_\_\_\_\_ and that he/she is the owner in fee officer in the corporation  
which is the owner in fee/tenant described in the within application, and that he/she has authorized  
\_\_\_\_\_ to make the foregoing application for a permit as described herein.

Sworn this date of \_\_\_\_\_

Check Box After Reading

**SIGNATURE OF APPLICANT (ALL PERMITS)**

The accuracy of the information, plans, diagrams and other facts submitted in conjunction with the application are the responsibility of the applicant.  
**Any false statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the New York State Penal Law**

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* THIS PAGE DOES NOT NEED TO BE NOTARIZED\*\***



**NEW YORK STATE DEPARTMENT OF STATE  
OFFICE OF FIRE PREVENTION AND CONTROL**

**HAZARDOUS MATERIALS REPORT FORM  
(General Municipal Law, § 209-u)**

The information entered herein is essential to your local fire chief for the protection of your employees, the fire- fighters and citizens in the immediate area, and to reduce damage to your property in the event of a fire or an emergency.

Every fire insurance policyholder, engaged in commerce in this state, is required by law to report the presence of hazardous materials at their business address.

Failure to file in accordance with the provisions of section 209-u of the General Municipal Law could result in a fine. A separate report is required annually for each business address.

**WHEN COMPLETED, THIS FORM MUST BE SENT TO YOUR LOCAL FIRE DEPARTMENT.**

**New Annual Permit Application must fill out the complete Hazardous Materials Report Form and send it back to Southampton Town, Division of Fire Prevention, 18 Jackson Avenue, Hampton Bays, NY 11946.**

**Hazardous Materials Location\***

Firm Name \_\_\_\_\_ Street Add. Only \_\_\_\_\_

Bus. Add. \_\_\_\_\_ Bldg. Name or No. \_\_\_\_\_

City, State, Zip \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_ Policy Anniv. Date \_\_\_\_\_

Name \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Bus. Tel. \_\_\_\_\_ Home Tel. \_\_\_\_\_

\_\_\_\_\_  
(Signature and Title of Person Completing Form)

\*It is suggested that a separate form be filled out for each building that contains hazardous materials.

**EXEMPTIONS**

Requests for exemptions from this law must be made in writing, attached to this form, and filed annually with your local fire department not later than the anniversary date of your policy.

All exemptions approved shall expire on the next policy anniversary date.

Exemptions denied shall require that the insured file a completed hazardous materials report form within 15 days of denial.

**FOR FIRE DEPARTMENT USE ONLY**

Exemptions: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Additional Information Needed \_\_\_\_\_

\_\_\_\_\_  
(Date)

















\_\_\_\_\_  
(Signature of Fire Chief)

\_\_\_\_\_  
(Fire Department Name and Address)

\_\_\_\_\_  
(Print Name of Fire Chief)

**V Hazardous Material Listing (attach additional sheets if necessary)**

Note: Definitions of symbols are on the second page of the instruction sheet.

Identifying Symbol	Material Description & Proper Shipping Name	Total Amount	Identifying Symbol	Material Description & Proper Shipping Name	Total Amount
					
					
					
					
					
					
					
					
			 ETIOLOGIC AGENTS BIOMEDICAL MATERIAL IN CASE OF DAMAGE OR LEAKAGE NOTIFY DIRECTOR CDC ATLANTA, GEORGIA 404/633-5313		

**VI Special Considerations/Remarks:**



### Instructions for Hazardous Material Listing

**Identifying Symbol:** This area identifies different classes of hazardous material. Most material will fall within one of these classes. If a particular material falls within two or more classes, it should be listed in each applicable class. Two additional boxes are provided for material that does not fall within any class. These boxes may also be used if additional space is needed to further identify previously listed categories. Amounts to be reported are shown in Table 1 below.


NOTE: SHIPPING AND PACKAGING LABELS MAY BE OF ASSISTANCE IN IDENTIFYING THE CLASS OF MATERIAL.

**Hazardous Material Description and Proper Shipping Name**

This area is reserved for the description and name of any hazardous material within a given class. If there is more than one material within a certain class, at a given location, then the most prevalent or most common should be used (indicate "most common").

**Total Amount**

List the total amount of reportable material within the given class. If the amounts vary from day to day, then the average **amount should be listed.**

Identifying Symbol	Hazardous Material Description and Proper Shipping Name	Total Amount
	Ethyl Chloride	60 gals.
	(most common)	

*Special Considerations/Remarks*

*This area is reserved for the policyholder and the fire chief for making any notes or comments they feel are pertinent. Several examples are listed below:*

1. Building has a sprinkler system.
2. Adjacent building is a school.
3. Guard dogs are on the premises from 6:00 p.m. to 6:00 a.m.
4. Hazardous material amounts may vary greatly from day to day.
5. Poor water supply.
6. Access to the building is poor.
7. Flammable liquid is stored in the same building as oxidizer.

*Table 1*

**Amounts to be Reported**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Explosives and Blasting Agents - any amount</li> <li>2. Poison Gas - any amount</li> <li>3. Poison and Irritant - any amount</li> <li>4. Flammable Liquid - over 5 gallons inside a building and over 10 gallons outside a building</li> <li>5. Flammable Solid - any amount</li> <li>6. Flammable Gas - over 2,000 cubic feet at normal temperature</li> <li>7. Nonflammable Gas - over 6,000 cubic feet at normal temperature</li> </ol> | <ol style="list-style-type: none"> <li>8. Oxidizer - over 50 pounds</li> <li>9. Organic Peroxide - over 10 pounds</li> <li>10. Combustible Liquid - over 25 gallons inside a building and over 60 gallons outside a building</li> <li>11. Radioactive Material - any amount</li> <li>12. Corrosive Material - over 55 gallons</li> <li>13. Dangerous When Wet Material - any amount</li> <li>14. Etiologic Material - any amount</li> </ol> |
|--|---|

## Hazardous Material Definitions

The following definitions have been abstracted from the Code of Federal Regulations, Title 49- Transportation, Parts 100 to 199. Refer to the referenced sections for complete details.

NOTE: Rulemaking proposals are outstanding or are contemplated concerning some of these definitions.

**Hazardous Material** - Means a substance or material which has been determined by the Secretary of Transportation to be

capable of posing an unreasonable risk to health, safety and property, when transported in commerce, and which has been so designated. (Sec. 171.8)

**Multiple Hazards** - A material meeting the definitions of more than one hazard class is classed according to the sequence given in Sec. 173.2.

HAZARD CLASS	DEFINITIONS
<b>EXPLOSIVES</b>	<b>An Explosive</b> - Any chemical compound, mixture or device, the primary or common purpose of which is to function by explosion, i.e., with substantially instantaneous release of gas and heat, unless such compound, mixture or device is otherwise specifically classified in Parts 170-189. (Sec. 173.50)
<b>CLASS A EXPLOSIVE</b>	Detonating or otherwise of maximum hazard. The nine types of Class A explosives are defined in Sec. 173.53.
<b>CLASS B EXPLOSIVE</b>	In general, function by rapid combustion rather than detonation and include some explosive devices such as special fireworks, flash powders, etc. <b>Flammable hazard.</b> (Sec. 173.88)
<b>CLASS C EXPLOSIVE</b>	Certain types of manufactured articles containing Class A or Class B explosives, or both, as components but in restricted quantities, and certain types of fireworks. <b>Minimum hazard.</b> (Sec. 173.100)
<b>BLASTING AGENTS</b>	A material designed for blasting which has been tested in accordance with Sec. 173.114a(b) and found to be so insensitive that there is very little probability of accidental initiation to explosion or of transition from deflagration to detonation (Sec. 173.114a(a))
<b>COMBUSTIBLE LIQUID</b>	Any liquid having a flash point above 100°F. as determined by tests listed in Sec. 173.115(d). Exceptions to this are found in Sec. 173.115(b).
<b>CORROSIVE MATERIAL</b>	Any liquid or solid that causes visible destruction of human skin tissue or a liquid that has a severe corrosion rate on steel. See Sec. 173.240(a) and (b) for details.
<b>FLAMMABLE LIQUID</b>	Any liquid having a flash point below 100°F. as determined by tests listed in Sec. 173.115(d). Exceptions are listed in Sec. 173.115(a).
<b>COMPRESSED GAS</b>	<b>Compressed Gas</b> - Any material or mixture having in the container a pressure exceeding 40 psia at 70°F., or a pressure exceeding 104 psia at 130°F.; or any liquid flammable material having a vapor pressure exceeding 40 psia at 100°F. (Sec. 173.300(a))
<b>FLAMMABLE GAS</b>	Any compressed gas meeting the requirements for lower flammability limit, flammability limit range, flame projection, or flame propagation criteria as specified in Sec. 173.300(b).
<b>NONFLAMMABLE GAS</b>	Any compressed gas other than a flammable compressed gas.
<b>FLAMMABLE SOLID</b>	Any solid material, other than an explosive, which is liable to cause fires through friction, retained heat from manufacturing or processing, or which can be ignited readily and when ignited burns so vigorously and persistently as to create a serious transportation hazard. (Sec. 173.150)
<b>ORGANIC PEROXIDE</b>	An organic compound containing the bivalent -O-O structure and which may be considered a derivative of hydrogen peroxide where one or more of the hydrogen atoms have been replaced by organic radicals must be classed as an organic peroxide unless... (See Sec. 173.151(a) for details)
<b>OXIDIZER</b>	A substance such as chlorate, permanganate, inorganic peroxide, or a nitrate, that yields oxygen readily to stimulate the combustion of organic matter. (See Sec. 173.151)
<b>POISON A (Poison Gas)</b>	<b>Extremely Dangerous Poisons</b> - Poisonous gases or liquids of such nature that a very small amount of the gas, or vapor of the liquid, mixed with air is <b>dangerous to life.</b> (Sec. 173.326)
<b>POISON B (Poison)</b>	<b>Less Dangerous Poisons</b> - Substances, liquids, or solids (including pastes and semi-solids), other than Class A or Irritating materials, which are known to be so toxic to man as to afford a hazard to health during transportation; or which, in the absence of adequate data on human toxicity, are presumed to be <b>toxic to man.</b> (Sec. 173.343)
<b>IRRITATING MATERIAL</b>	A liquid or solid substance which upon contact with fire or when exposed to air gives off dangerous or intensely irritating fumes, but <b>not including any poisonous material, Class A.</b> (Sec. 173.381)
<b>ETIOLOGIC AGENT</b>	An "etiologic agent" means a viable micro-organism, or its toxin which causes or may cause human disease. (Sec. 173.386) (Refer to the Department of Health, Education and Welfare Regulations, Title 42, CFR, Sec. 72.25(c) for details.)
<b>RADIOACTIVE MATERIAL</b>	Any material, or combination of materials, that spontaneously emits ionizing radiation, and having a specific activity greater than 0.002 microcuries per gram. (Sec. 173.389) <b>NOTE:</b> See Sec. 173.389(a) through (1) for details.
<b>WATER REACTIVE MATERIAL (SOLID)</b>	Means any solid substance (including sludges and pastes) which, by interaction with water, is likely to become spontaneously flammable or to give off flammable or toxic gases in dangerous quantities.