

Department of Municipal Works  
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# TOWN OF SOUTHAMPTON



JAY SCHNEIDERMAN  
TOWN SUPERVISOR

CHRISTINE FETTEN, P.E.  
DIRECTOR OF MUNICIPAL WORKS

THOMAS HOUGHTON JR., P.E.  
ASSISTANT TOWN ENGINEER

## CHECK-OFF LIST FOR SUBDIVISION AS-BUILT DRAWINGS

<b>Subdivision:</b>	<b>Date:</b>
<b>Address:</b>	<b>Situate:</b>
<b>SCTM#:</b>	<b>Prepared By:</b>

As-Built Drawings must be prepared by a Registered NYS licensed Land Surveyor or Professional Engineer. Drawings shall conform to the physical world and reflect all field changes from the approved Subdivision Plan or Road & Drainage plans. Applicant must provide four (4) original paper drawings and the drawings in a digital CAD & PDF format.

### REQUIRED ITEMS

- North Arrow
- Key Map
- Suffolk County Tax Map Number for each parcel
- Property boundaries for all parcels and road Right-of-Ways
- Boundaries for all easements
- Monuments bounding all road Right-of-Ways and other parcels offered for dedication
- Centerline profile for all constructed roads
- Centerline elevations for all access drives
- Curbing and drainage swales, rain gardens, etc.
- Extent of road asphalt (for roads without curbs)
- Pavement striping and signage
- All drainage structures drawn to scale, to include:
  - Dimensions (i.e. 8' dia. x 9' deep)
  - Elevation of cast iron grate or cover
  - Elevation of bottom of drainage structure
  - Piping to and between structures with diameter and material labeled
- Recharge basin details
- Street trees
- Cul-de-sac plantings
- Screening vegetation
- Fencing with height labeled
- Utility lines, valves and vaults
- Sanitary system
- Driveway aprons
- Retaining Walls to include top and bottom of wall elevations and Engineer Certification
  
- All other physical improvements within the site and Right-of-Way
  
- Other \_\_\_\_\_  
 \_\_\_\_\_  
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Notes: \_\_\_\_\_  
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Inspected by \_\_\_\_\_  
 Approved by \_\_\_\_\_  
 Christine Fetten, P.E., Town Engineer

Date \_\_\_\_\_  
 Date \_\_\_\_\_