

# TOWN OF SOUTHAMPTON

**ARCHITECTURAL REVIEW BOARD**  
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## ARB Expedited Review Submission Guidelines

The following outlines the steps required to prepare and submit the ARB Review Form as part of the building permit **Expedited Review** process.

- Step 1:** Complete and submit [ARB EXPEDITED REVIEW FORM](#) along with all other required Building Permit materials to the Town of Southampton Building Division
- Step 2:** Revise your digital ARB Expedited Review Form to include Application/Receipt number received at the time of submission of the Building Permit application material to the Building Division as completed in **Step 1**.
- Step 3:** Upload the following required files in digital PDF format at [www.southamptontownny.gov/ARB-Expedited-Review](http://www.southamptontownny.gov/ARB-Expedited-Review)
- Completed ARB Expedited Review Form
  - Elevation Plans
  - Survey/Site Plan

**NOTE:** *Building Permit Expedited Review timeline will begin only when above referenced digital documents are received by the Town.*