

TOWN OF SOUTHAMPTON

**DEPARTMENT OF LAND MANAGEMENT
PLANNING BOARD**
116 Hampton Road
Southampton, NY 11968

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REQUEST FOR APPROVAL OF DEVELOPMENT OF AN OLD FILED MAP

Application Name: _____
(Current Corresponding Address)

Name of Old Filed Map : _____
(Map No. and Sect./Part) _____

Suffolk County Tax Map No.: 900 - _____

A. Submission Information:

Application is hereby made to the Southampton Town Planning Board for approval of development of an Old Filed Map subdivision plat in accordance with the provisions of Chapter 263 (Old Filed Maps) of the Code of the Town of Southampton.

Further, the following are submitted herewith in DUPLICATE herewith in support of this request (check those appropriate, write NA where not applicable):

- ___ 1. Application Fee of **\$2,600.00** pursuant to Section 243-3F
Checks made payable to the Town of Southampton
- ___ 2. Guaranteed boundary survey map of the old filed map subdivision plat depicting the parcel(s) proposed for development by the applicant
- ___ 3. Current ownership map of the old filed map. This information may be taken from Town Assessor's latest tax roll
- ___ 4. Survey map depicting existing land use, natural features and topography within the old filed map and within 200 feet of it boundaries.
- ___ 5. Copies of relevant sections of the Town's Master Plan or any of its Updates, or any other study which applies to the development of this old filed map. Please list what is submitted:

- ___ 6. Any additional information which may support this request (i.e. SCDHS approval, wetland permit, etc.). Please list what is submitted:

B. General Information:

1. Name of applicant(s): _____
Address: _____
Phone No.: _____

If the applicant does not own the property, or if the owner is a Corporation or a Partnership, prepare endorsement at the end of this form establishing owner's authorization of the application's request.

2. If the applicant is a corporation (or Partnership), give the name and title of the responsible officer:

Name: _____ Title: _____
Address: _____
Phone No.: _____

3. Name of landowner(s): _____
Address: _____
Phone No.: _____

4. Name of Licensed architect, landscape architect, civil engineer and/or surveyor who prepared the plan:

Name: _____
Name of Firm: _____
Address: _____
Phone No.: _____

5. Name of Attorney: _____
Name of Firm: _____
Address: _____
Phone No.: _____

6. All communications with regard to this application shall be addressed to the following person until further notice:

Name: _____
Address: _____
Phone No.: _____

C. Project data:

1. General location of Property _____
(north/west/south/east)
of _____, approx _____
(street of road) (feet) (north/east/south/west)
of _____, in _____.
(nearest interesting street) (hamlet)
2. The property which is to be developed is shown as the
Map of _____,
filed on _____,
as Map No. _____, Sect./Part _____.
3. Total area under consideration: _____ sq. ft. or _____ acres.
4. Zoning District(s): _____
Special Overlay District(s): _____
5. Number of lots proposed for development purposes: _____
6. School District: _____

D. Description of Project:

E. I hereby depose and certify that all of the above statements of information, and all statement and information contained in the supporting documents and drawing submitted herewith are true and correct.

 Applicant's Signature

Sworn before me this
 _____ day of _____

 Notary Public



Planning Division Fee Schedule

Fee Schedule	Effective 1/1/2022
Site Plan Application	
Site Plan Pre-Submission Application	\$1,200
Area to be improved is less than 500 sq. ft.* (Administrative or Planning Board Review)	\$1,200**
Area to be improved is greater than or equal to 500 sq. ft and less than 10,000 sq. ft. (Administrative or Planning Board Review)	\$2,200**
Area to be improved is greater than or equal to 10,000 sq. ft.	\$0.25 Per Sq. Ft. not to exceed \$15,000**
Site Plan Amendment Application (Administrative or Planning Board Review)	\$1,200**
Administrative Site Plan Review pursuant to Town Code §330- 183.1(A)(1) which does not increase the floor area, lot coverage, or footprint of any structures, including accessory structures; and which does not increase the number of tenants of a previously approved, unexpired site plan	\$300
Re-Approval of Expired Site Plan pursuant to Town Code §330-84(H) if a certificate of occupancy has not been issued within 2 years of approval signature of plans (Administrative or Planning Board Review)	\$1,200
Agricultural Construction Permit Application on preserved farmland	\$1,200**
Deer Fence Application	\$525**

* **NOTE:** Includes any and all areas required and or proposed to be altered,
 excluding the area of any existing or proposed buildings.

** **FEES** will be doubled if work has commenced prior to submission of application.

Special Exception Applications	
All Special Exception Applications (except agricultural greenhouse(s) meeting the criteria noted below)	\$1,200 (in addition to any site plan application fee)
Agricultural Greenhouse(s), having an aggregate or individual area footprint less than 2,000 sq. ft. and utilizing a plastic covering on a hoop frame with no continuous footing or foundation	\$525 (in addition to any site plan application fee)
For applications subject to specific special conditions or safeguards outlined in Chapter 330-124 through 330-162.8	Additional \$325

Department of Land Management
 Planning Division

Subdivision Applications - Application Type or Stage	
Transfer of Property	\$1,100 per lot
Pre-Application	\$800 per lot (excluding reserved parcels)*
Preliminary Application	\$900 per lot (excl. reserved parcels)*
Final Application	\$950 per lot (excl. reserved parcels)*
Waiver of Pre Application Report Extension Policy	\$300 (in addition to the extension fee)
Re-Approval of Expired Final Conditional Approval (with a hearing)	Full original final application fee
Re-Approval of Expired Final Conditional Approval (no hearing)	½ of the full original final application fee

* **NOTE:** Reserved Parcels = open space, parks, recharge areas, drainage areas, agricultural reserves, and homeowner association amenities

Wetland Permit Applications	
Wetland Permit *	\$800**

* **NOTE:** Flagging must be done by the Environment Division as a separate application and fee to the Environment Division.

** **FEES** will be doubled if work has commenced prior to submission of application.

Old Filed Map Application - Type of Application	
Development Section Approval	\$2,600
Amendment of Development Section Approval	\$1,300
Transfer of Development Right & Permission to Build	\$1,100 per lot
Abandonment of roads in an approved Old Filed Map Development Section or in conjunction with a Transfer of Development Right Declaration	\$300 per road
Additional Fees Type of Action	
Public Hearing (includes mailing list, posters & hearing notice publications)	\$75
Re-Hearing (if re-hearing is at the request of applicant or due to error by applicant)	\$300
Archaeological Report Review	\$25
Legal Document Review	\$50
Site Disturbance Plan / Over Clearing	\$1,600**
<u>Planning Board Approvals:</u> Extension of Time including but not limited to: 90 day deadline for submission of signed site plans pursuant to §330-84(K); one (1) year expiration of subdivision pre-application reports, special exception approval.	\$300

**Department of Land Management
Planning Division**

Administrative Review Approvals: Extension of time including but not limited to: 90 day deadline for submission of signed site plans; two (2) year deadline for project completion (C.O. or C.C.) \$300	
Inspection for compliance of a condition of approval or inspection of a bond improvement	\$125
Work Session	\$125
Covenant / Easement Amendment or Interpretation	\$1,200
Abandonments unrelated to an Old Filed Map or Subdivision	\$525
Park Fees - Conservation Opportunity Subdivision	\$2,500 per dwelling unit or lot
Park Fees - Subdivision of two (2) lots or less	\$2,500 per dwelling unit or lot
Park Fees - Two (2) lot subdivision of parcel that existed as a single & separate lot prior to May 6, 1975 or a parcel that was on a subdivision map and was subject to a park fee at the time	\$2,500 per the net one lot increase
Development Rights Allocation Letter/Certificate	\$125